



CHEDRO III MEMORANDUM

No. 022, series of 2020

To : **Presidents/Heads/GAD Focal Point System of State Universities and Colleges (SUCs) in Region III**

Subject : **Submission of FY 2019 Gender and Development (GAD) Accomplishment (AR)**

Date : **February 7, 2020**

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Pursuant to Philippine Commission on Women (PCW) Memorandum Circular No. 2020-01, "Submission of the FY 2019 GAD Accomplishment Report", compliance by the State Universities and Colleges (SUCS) in the region is solicited on the following:

1. All SUCs shall submit their FY 2019 GAD Accomplishment Reports (ARs) to PCW on or before **28 February 2020** through the PCW Gender Mainstreaming Monitoring System (GMMS). However, in view of Item No. 2, all SUCs are advised to submit their ARs on or before **19 February 2020**, to give this Office and GAD Secretariat, CHED Central Office sufficient time to review and provide recommendations before they are endorsed to PCW;
2. GAD ARs that have been submitted through the GMMS shall first be reviewed by the concerned regional office of the Commission on Higher Education (CHED). After which, the CHED regional office shall transmit the GAD AR to the CHED Central Office. Once the GAD AR is acceptable to the CHED Central Office, it shall submit the GAD AR to PCW.
3. The GAD expenditure of a regional office or a constituent unit may not necessarily be at least 5% of its approved total annual budget for as long as the agency as a whole meets the minimum 5% GAD expenditure based on the agency's total budget appropriations;
4. In the preparation of the FY 2019 GAD AR, the Harmonized Gender and Development Guidelines (HGDG) Project Implementation and Management, and Monitoring and Evaluation (PIMME) checklist (HGDG Boxes 16 & 17) or the Facility Implementation, Management, and Monitoring and Evaluation checklist (HGDG Box F2) shall be used in assessing the gender-responsiveness of the major agency program/project based on its implementation/accomplishment report for attribution to GAD;
5. Agencies are requested to attach narrative reports which could include good practices and testimonies of their GAD accomplishments in their GAD ARs using the attachment facility (Column 11) of the GMMS; and
6. FY 2019 GAD ARs submitted to PCW shall be authenticated by the GMMS with a barcode. Concerned agencies shall print the GMMS-authenticated GAD AR for signature of their agency head and submit signed copies to PCW and their respective COA Audit Team.

Attached is a copy of the memorandum circular for further information and guidance.

For strict compliance.

MS. LORA L. YUSI
Officer-In-Charge
Office of the Director IV