

**RELEASED**  
JUL 10 2019  
CHEDRO III  
posted 7-11-19

CHED RO III MEMORANDUM NO. 085b

Series of 2019

TO: Presidents/Heads of Higher Education Institutions (HEIs) with Additional Tertiary Education Subsidy (TES) Grantees

SUBJECT: Submission of Documentary Requirements for Validation

DATE: July 9, 2019

This Office informs and advices all <sup>concerned</sup> HEIs as regards additional TES grantees who were uploaded by the UniFAST Secretariat in the TES Portal on June 26, 2019.

Please submit Certificates of Registration and Statement of Account for AY 2018-2019, First and Second semesters, on or before July 17, 2019. Kindly note that:

1. All CORs (or registration forms) must be original or certified true copy duly signed by the school Registrar with school dry seal.
2. All Statement of Account (or assessment forms) must be original or certified true copy duly signed by the school Finance Officer, with school dry seal.

The TES Portal will soon be open for new applications, kindly expedite submission of said documentary requirements. All documents will be received at the CHED RO3 Receiving Section.

For your compliance, *guidance and compliance.*



**Ms. LORA L. YUSI**  
**Chief Education Program Specialist**  
**Officer-in charge**  
**Office of the Director IV**

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*gayle 7-8-2019*