



CHEDRO III MEMORANDUM
No. 113, series of 2019

TO: ALL PRESIDENTS/HEADS OF PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS IN REGION III

SUBJECT: EXTENSION OF DEADLINE ON THE SUBMISSION OF LIST OF HIGHER EDUCATION INSTITUTION FACULTY TEACHING FILIPINO AND PANITIKAN GENERAL EDUCATION COURSES

DATE: September 23, 2019

Please be informed that the deadline for the submission of lists of faculty teaching Filipino and Panitikan General Education courses is **extended until September 30, 2019 (Monday)** to ensure the compliance of all Higher Education Institutions (HEIs).


Kindly be reminded of the following step-by-step instructions:

1. HEIs will accomplish the online data collection form found at <https://bit.ly/CMO20report>. Instructions on how to encode the information and generate the printable reports may also be found on the said website;
2. A form may then be generated and reviewed. This shall be printed for the signature of the HEI president and proper **notarization**;
3. The original hard copy of the notarized report must be submitted to the CHED Regional Office **on or before September 30, 2019**.

The data provided will inform the Commission in drafting policies in relation to displaced faculty.

Should you have any queries, please feel free to contact (045) 402-6659 or 455-1662 and look for Ms. Sarah Maniago of the K to 12 Unit, or e-mail chedro3k12@ched.gov.ph.

For your information and guidance.


MS. LORA L. YUSI
Officer-in-Charge
Office of the Director IV

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