



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III

**CHEDRO-III MEMORANDUM
No. 100, series of 2020**

For : ALL PRESIDENTS / HEADs OF SUCs, LUCs AND PRIVATE HEIs IN REGION III

Subject : **AY 2020-2021 HIGHER EDUCATION DATA COLLECTION AND QUICK SURVEY ON ENROLLMENT, GRADUATES AND HEI PERSONNEL**

Date : 9 November 2020

In line with the urgent need to collect higher education data and information to ensure data-driven policy, the Office of the Executive Director through the regional offices, is enjoining all public and private HEIs to comply with the following:

1. Quick Survey on Enrollment, Graduates, and HEI Personnel

The continuing need for updated and timely data during the COVID-19 Pandemic requires the Quick Survey on Enrollment, Graduates, and HEI Personnel which will be conducted using the link: <http://bit.ly/CHEDQuickSurvey> with deadline **on November 15, 2020.**

There may be some overlaps between data requested in this quick survey and the data submissions for AY 2020-2021. However, this quick survey ensures faster consolidation and processing of pertinent data on enrollment, graduates, and HEI personnel.

2. AY 2020-2021 Higher Education Data Collection

For AY 2020-2021 data collection, the HEIs are advised to submit their Higher Education Data directly to CHEDRO-III using the existing CHECKS forms with a letter from the HEI President/Head certifying the completeness and correctness of the submitted data.

No need to access the CHECKS portal for this round of data collection. The template of the letter to be signed by the HEI President/Head (Attachment-Annex A) and the data collection guidelines are still based on CHED Memorandum Order No. 45, series of 2016 (Attachment-Annex E) including the forms which can be accessed through the following links:

HEI Type	Link to forms
State Universities and Colleges (Main and Satellite Campuses)	http://bit.ly/SUC_DataCollectionFormsAY20_21
Private HEIs, Local Universities and Colleges (LUCs), and Other Government Schools (OGS)	http://bit.ly/Private_LUCs_OGS_DataCollectionFormsAY20_21

HEIs are encouraged **not** to edit or modify the above forms (e.g. adding extra columns and/or rows, rearranging sheets, etc.).

The deadlines for submission of the accomplished data collection forms are as follows:

State Universities and Colleges (Main and Satellite Campuses)	Private HEIs, Local Universities and Colleges (LUCs), and Other Government Schools (OGS)	Deadline for HEIs
Forms A, BC, E2	Forms A, BC, E5	November 25, 2020
All other forms	All other forms	December 20, 2020

Should there be any queries and concerns, the HEI designated personnel may directly coordinate with Mr. John Wesley Calagui I (Education Supervisor II) or Mr. Rowel Canlas (Project Technical Staff II) at email address chedro3mis@ched.gov.ph or landline number (045) 402-6659.

For HEIs reference and immediate action, please.


MARIA TERESITA MACANAS SEMANA, PhD, CESO IV
 Officer-in-Charge, Office of the Director IV