



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

MEMORANDUM FROM THE OFFICE OF THE CHAIRPERSON

TO : HEADS, DEANS, PRESIDENTS, AND OFFICERS-IN-CHARGE
OF HIGHER EDUCATION INSTITUTIONS (HEI) ISSUED WITH
AUTHORITY TO CONDUCT LIMITED FACE-TO-FACE CLASSES
(SEE DISTRIBUTION LIST)

THROUGH : CHED REGIONAL DIRECTORS AND OFFICERS-IN-CHARGE

SUBJECT : SURVEY ON THE INTENT AND WILLINGNESS OF HIGHER
EDUCATION INSTITUTIONS (HEIs) TO BE VACCINATION SITES

DATE : 01 APRIL 2021

As discussed during the Commission on Higher Education (CHED) and the Department of Health (DOH) Orientation and Meeting with Higher Education Institutions (HEIs) on Masterlisting for Vaccination held on March 30, 2021 at 2:00 PM via Zoom, the Commission would like to request the completion of the following survey form accessible through this link: bit.ly/SurveyHEIasVaccinationSite to determine HEIs, with authority to conduct limited face-to-face, who intend and are willing to partner with respective Local Government Units (LGUs) and serve as vaccination sites.

With more vaccines expected to arrive in the country, the Commission encourages HEIs issued with authority to conduct limited face-to-face classes to offer their facilities as vaccination sites. Stated in a CHED Press Release, *“As the country looks forward to receiving the next batch of millions of donated and procured vaccines in the 2nd quarter of the year, we must maximize the use of large alternative venues to be readily available so that the priority groups (essential workers, seniors, the indigents) could be inoculated without further delay”*.

Attached is a copy of the slide deck on Chapter VI of the National Deployment and Vaccination Plan on the Implementation of Nationwide Vaccination as presented during the said orientation and meeting, for reference.

Wide dissemination of this Memorandum is desired.

J. PROSPERO E. DE VERA III, DPA
Chairman

DISTRIBUTION LIST

List of HEIs Issued with Authority to Conduct Limited Face-to-face Classes

1. Mariano Marcos State University - Batac (Region I)
2. St. Louis University (CAR)
3. Our Lady of Fatima University - City of San Fernando (Region III)
4. University of the Philippines - Manila (NCR)
5. Ateneo School of Medicine and Public Health (NCR)
6. University of Santo Tomas (NCR)
7. University of East Ramon Magsaysay (NCR)
8. Our Lady of Fatima University - Quezon City (NCR)
9. Our Lady of Fatima University - Valenzuela City (NCR)
10. Manila Central University (NCR)
11. Adventist University of the Philippines (Region IV)
12. De La Salle Health and Medical Science Institute (Region IV)
13. University of Perpetual Help - Don Jose (Region IV)
14. Our Lady of Fatima University - Sta. Rosa (Region IV)
15. Naga College Foundation (Region V)
16. Bicol University (Region V)
17. West Visayas State University (Region VI)
18. Central Philippine University (Region VI)
19. Iloilo Doctors' College of Medicine (Region VI)
20. University of Iloilo (Region VI)
21. Cebu Institute of Medicine (Region VII)
22. University of Cebu School of Medicine (Region VII)
23. Blancia Foundation College, Inc. (Region IX)
24. Xavier University (Region X)
25. Liceo de Cagayan University (Region X)



Chapter VI: Implementation of a Nationwide Vaccination

Determining the Teams and Personnel Required

Operational Guidelines: Vaccination Teams

- | | |
|--|--|
| <ul style="list-style-type: none">● Vaccination Team composition (6)<ul style="list-style-type: none">○ (2) Screening and Assessment: Physician/Nurse/Midwife○ (1) Health educator: Allied Professionals/ Volunteers from partner agencies (e.g. teachers, social workers, medical students, etc)○ (1) Vaccinator: Nurse/Midwife of RHU○ (2) Documenter/Recorder and V/S taking: Midwife/BHW/Health Staff / Volunteers from partner agencies (e.g. teachers, social workers, medical students, etc)● One (1) supervisor, preferably a physician, for at least three (3) vaccination teams | <ul style="list-style-type: none">● Other personnel needed in the implementing unit (fixed point strategy):<ul style="list-style-type: none">○ Cold Chain Officers○ Local Officials (barangay captains)○ Security Personnel (PNP)○ Drivers○ Safety Officers (Barangay Tanods, among others)● Personnel needed in the community/health facility (house-to-house strategy):<ul style="list-style-type: none">○ Social mobilizers: BHWs○ Navigators/Transport: BHWS and Local Officials, Health Facility Management |
| <ul style="list-style-type: none">● AEFI Composite Team composition (2)<ul style="list-style-type: none">○ (1) Monitor: Paramedic/Nurse/Midwife○ (1) Surveillance: Surveillance Officer/Nurse/Midwife /Pharmacist | <ul style="list-style-type: none">● One (1) vaccination team = One (1) AEFI/AESI composite team● One (1) vaccination team: 100 vaccinees/day |





Chapter VI: Implementation of a Nationwide Vaccination

- **Vaccination Implementing Units**

- Establishments authorized to conduct the vaccination activity
 - Medical centers, hospitals and infirmaries (private and public) i
 - Rural Health Units
 - Health facilities of other government agencies (e.g. AFP hospitals and facilities, 71 BJMP/BuCor health facilities, and DepEd clinics)
 - Private clinics
- May have several vaccination sites/posts within its vicinity, e.g. a medical center can have several vaccination sites/posts within its vicinity

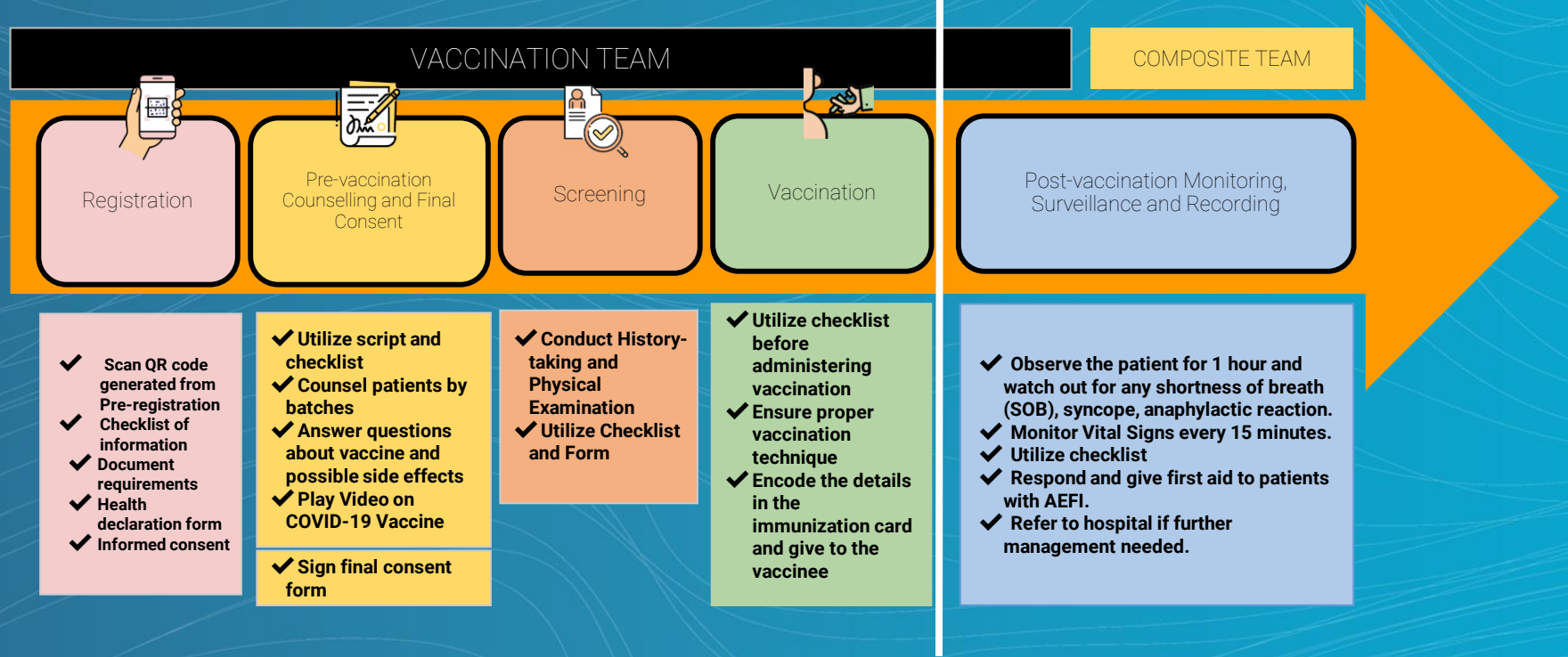
- **Vaccination sites/posts**

- Areas within the implementing units where the vaccination administration proper is conducted
- Interim Guidelines on the Identification and Utilization of COVID-19 Vaccination Sites

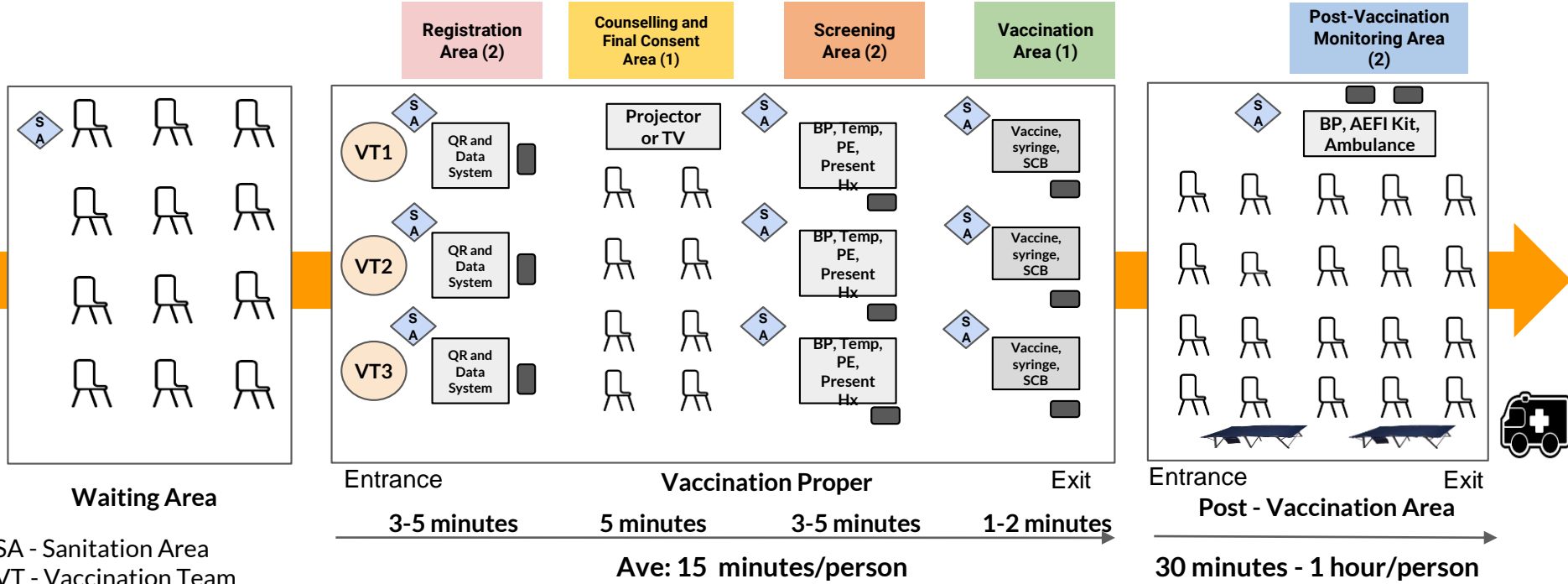




Chapter VI: Implementation of a Nationwide Vaccination



Vaccine Administration Policies



SA - Sanitation Area
VT - Vaccination Team



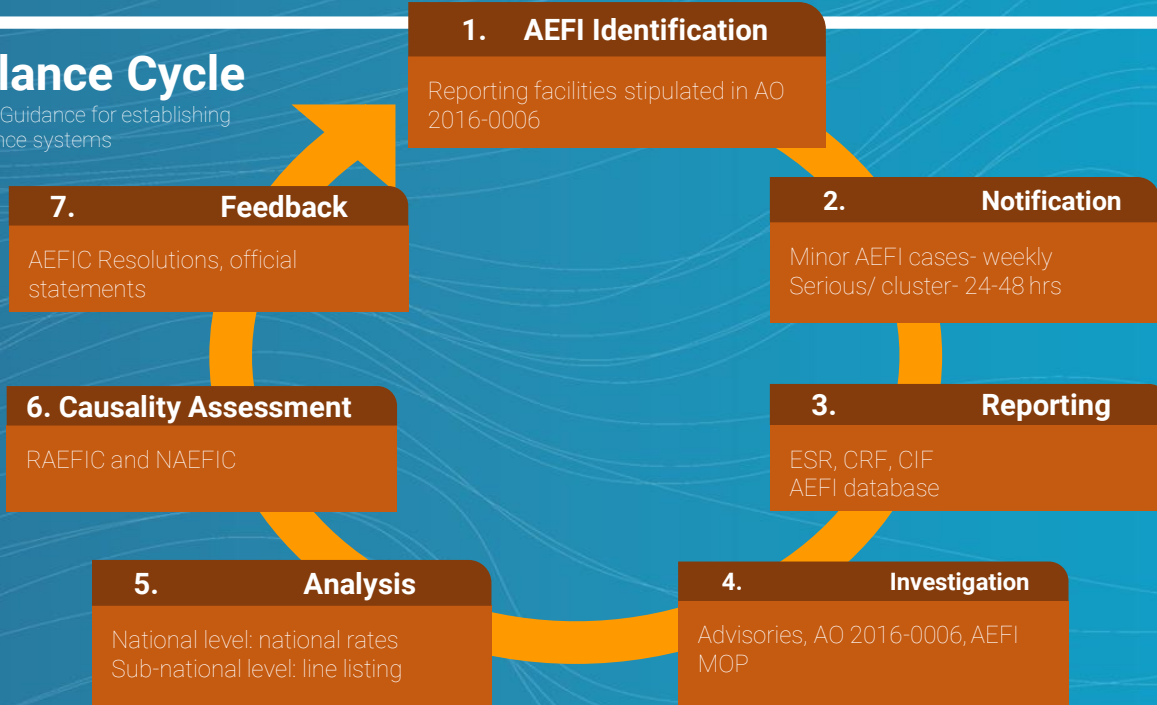
Disclaimer: These plans and its details may change with new developments and scientific evidence.



Chapter VII: Assessment, Evaluation and Monitoring

AEFI Surveillance Cycle

World Health Organization, Guidance for establishing AEFI surveillance systems



AEFIC - Adverse Event Following Immunization Committee
R/NAEFIC - Regional/National AEFIC
MOP - Manual of Operations
ESR - Event-based Surveillance and Response
CRF - Case Report Form
CIF - Case Investigation Form



Disclaimer: These plans and its details may change with new developments and scientific evidence.



SPECIAL CHAPTER: Risk Communication and Community Engagement

- For Demand Generation Playbook:
tinyurl.com/DemGenPlaybook
- For standard templates, collaterals and FAQs:
bit.ly/RESBAKUNAMaterials



RESBAKUNA: Kasangga ng BIDA

Sama-sama tayo sa **BIDA**
BAKUNATION!

Maraming Salamat po!