

## Republic of the Philippines OFFICE OF THE PRESIDENT COMMISSION ON HIGHER EDUCATION Regional Office III



CHEDRO III

## **CHEDRO-III MEMORANDUM**

No. 117, series of 2021

For

THE PRESIDENTS / HEADS / OFFICERS-IN-CHARGE OF THE

HIGHER EDUCATION INSTITUTIONS IN REGION III

Subject:

**OBSERVANCE OF APPROPRIATE POSTING OF DOCUMENTS AND** 

MATERIALS FROM THE CHEDRO-III IN ANY SOCIAL MEDIA

**PLATFORMS** 

Date

23 August 2021

The Commission on Higher Education Regional Office III (CHEDRO-III) received a notice from the Central Office that the cheques released to an institution with inaccurate contents description or captions deviating from the guidelines of the Commission were posted in a social media. The names and signatures of the Officials in the cheques were not even erased and were exposed to the public which is highly discouraged, as it poses risk to the signatories and may lead to unscrupulous acts of some individuals that may cause harm or damage to other people.

The CHEDRO-III strictly adheres to the provisions of the Data Privacy Act of 2012 which protects data and people. In this connection all HEIs in Region III are advised to observe the protocols in posting documents or materials, especially those that require the knowledge, consent or approval of the source prior to posting or sharing. Further, all HEIs are expected to ensure the veracity of the contents description, captions and messages attributed to the documents and materials to be posted.

Should there be any queries related to this matter, the designated staff may directly coordinate with CHEDRO-III thru e-mail address <a href="mailto:chedro3@ched.gov.ph">chedro3@ched.gov.ph</a>.

For the usual support and cooperation of all HEIs, please.

MARIA TERESITA MACANAS SEMANA, PhD, CESO IV

Officer-In-Charge, Office of the Director IV