



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III

RELEASED
DEC 09 2021
CHEDRO III

CHEDRO-III MEMORANDUM

No. 196, series of 2021

For : **ALL PRESIDENTS/HEADS OF HIGHER EDUCATION INSTITUTIONS IN REGION III**

Subject : **SUBMISSION OF ACCOMPLISHED MONITORING TOOLS ON THE IMPLEMENTATION OF PROGRAMS, PROJECTS AND ACTIVITIES UNDER THE CENTRAL LUZON REGIONAL HIGHER EDUCATION ACTION PLAN (CLRHEAP)**

Date : **09 December 2021**

The Commission on Higher Education Region III (CHEDRO-III) extends its appreciation to all higher education institutions (HEIs) for their support in the implementation of programs, projects and activities contributing to the realization of goals of the Central Luzon Regional Higher Education Action Plan (CLRHEAP) 2020-2022. With the active participation of HEIs, the CHEDRO-III gathered data on the status of implementation of the CLRHEAP. The results of the monitoring for the 2nd Semester of 2020 and 1st Semester of 2021 were reported to the Regional Development Council Region III Sectorial Committee on Social Development (RDC III-SCSD) on 25 November 2021 and in the 3rd National Directorate Meeting on 26-27 October 2021.

During the Revisit of CLRHEAP on 12 November 2021, 4th Quarter Meeting of the Subcommittee on Central Luzon RHEAP (SCCLR) on 15 November 2021 and 4th Quarter Meeting of the Sectorial Committee on Social Development (SCSD) on 25 November 2021, it was presented that, in addition to the four (4) thematic areas of CLRHEAP: Operations, Instructions, Research, Extension and Productivity, the implementation of the institutional Student Affairs and Services (SAS) and Internationalization programs will also be monitored under CLRHEAP.

Moving forward on the implementation of the CLRHEAP, the CHEDRO-III will be conducting another round of monitoring on the status of the implementation of the CLRHEAP from 01 July 2021 – 31 December 2021. Relative to this, all public and private HEIs in Region III are enjoined to accomplish the attached monitoring tools and submit the soft copy (Excel file) to chedro3mis@ched.gov.ph on or before 07 January 2021 as vetted by the concerned HEI Official and confirmed by the President/Head. HEIs are advised to be ready to present supporting documents, when required, during the evaluation by the CHEDRO-III.

Should there be queries, the HEIs' designated staff may coordinate directly with the Technical Division at telephone number (045) 402-6659 or email at chedro3@ched.gov.ph

For the HEIs' information and compliance, please.


MARIA TERESITA MACANAS SEMANA, PhD, CESO IV
Officer-in-Charge, Office of the Director IV

CENTRAL LUZON REGIONAL HIGHER EDUCATION ACTION PLAN (CLRHEAP)
MONITORING INSTRUMENT: THEMATIC AREA FOR OPERATIONS
July 1 to December 31, 2021

Name of HEI:

ADDRESS:

Name of School Head:

Contact Number:

Category: (SUC/LUC/PH/HEI)

Objective: To determine the extent of initial implementation of CLRHEAP in the area of OPERATIONS

Areas for Monitoring	Description	INDICATOR/S	FINDINGS (% of compliance)				Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) *to be filled in by the HEI	Findings / Observations (*to be accomplished by the CHEDRO-III Evaluator)
			100	75 - 99	61 - 74	Below 60		
1) Institutionalization of HEI Operations Committee	The HEI has an Operations Committee that will implement organization policies for flexible learning modalities until such time that face-to-face learning is allowed by the CHED, Department of Health, Inter-Agency Task Force for the Management of Emerging Infectious Diseases, and the Office of the President.	Availability of memo, orders, resolutions on recalibrated policies / guidelines on the HEI's operations						
		Availability of recalibrated policies / guidelines on the HEI's operations						
		Availability of memo, orders, resolution, minutes of meeting creating the committee						
		Availability of approved composition of the Committee						
		Percentage of implementation of a Learning Continuity Plan (LCP) as per CMO. 04, series of 2020						
		Number of recalibrated policies / guidelines on OJT/Internship/Practicum						
		Percentage of implementation of the plans and programs of the Committee						
2) Creation of regional organization for Online Resources Sharing with HEIs (merged with TA-Instructions)								
3) Institutional MIS/ICT Unit	The HEI has an institutional MIS / ICT unit that executes the following: 1) assist the academic cluster in the planning, development and implementation of strategies in the flexible learning modalities e.g. Learning Management System (LMS), virtual laboratories for skilled courses; undergraduate and graduate school researches, virtual assistant for students and teachers, among others; 2) an institutional Integrated Learning Resource Hub (ILRH) as a repository of instructional materials; and 3) a repository of integrated researches and information related to Disaster Risk and Management.	Availability of memo, orders, resolution / ordinance, minutes of meeting creating the Cybernetics Center/MIS/ICT Unit						
		Availability of an operational LMS						
		Availability of an operational Institutional Integrated Learning Resource Hub						
		Availability of operational virtual laboratory/ies, virtual assistants for students and faculty members						
		Availability of an operational institutional repository of integrated research outputs and data related to disaster risk reduction and management						
		Availability of memo, orders, resolution / ordinance, minutes of meeting creating the DRRM Office / Unit / Committee						
		Availability of memo, orders, resolution, minutes of meeting institutionalizing funding support for the DRRM Office / Unit / Committee						
		Availability of an operational DRRM Office / Unit						
4) Institutionalization of Financial Support for Disaster Risk Reduction Management (DRRM)	The HEI has institutional policies and plans pertaining to financial support / funding for the planning, organization, coordination and implementation of all measures to mitigate, prevent, prepare for respond to and recover from disaster events.	Percentage of implementation of the plans and programs on DRRM						

Areas for Monitoring	Description	INDICATOR/S	FINDINGS (% of compliance)				Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) *to be filled in by the HEI	Findings / Observations (*to be accomplished by the CHEDRO-III Evaluator)
			100	75 - 99	51 - 74	Below 50		
5) Collaboration with Local Government and Internet Service Provider Companies	This shall focus on collaboration of the HEI with the Local Government Units and Internet Service Providers on the implementation of flexible learning.	Availability of MOA/MOU with LGU, ISPs						
		Percentage of implementation of plans and programs in collaboration with the LGU						
		Percentage of implementation of plans and programs in collaboration with the ISP						
		Number of e-learning classrooms / hubs established in the community						
6) Strategic Human Resources Development Programs and Well-being Policy Framework for students, teaching, and non-teaching personnel	The HEI has a Well-being Policy Framework for students, teaching, and non-teaching personnel that aims to build learning environments to promote the health and well-being of students, teaching, and non-teaching personnel to support success in learning and life.	Percentage of implementation of a Strategic Human Resources Development Plan						
		Number of strategic human resource development programs and activities in the new normal						
		Percentage of implementation of a Well-being Policy Framework for students, teaching and non-teaching staff						
		Number of training/seminars/webinars on well-being provided to the students and personnel						

Additional comments / remarks, if any:

HEI

Prepared by:

Full Name and Signature:

Designation:

Date:

Confirmed by:

Full Name and Signature of President / Head:

Designation:

Date:

CHEDRO-III

Evaluated by:

Full Name and Signature:

Designation:

Date:

Reviewed by:

Full Name and Signature:

Designation:

Date:

CENTRAL LUZON REGIONAL HIGHER EDUCATION ACTION PLAN (CLRHEAP)

MONITORING INSTRUMENT: THEMATIC AREA FOR INSTRUCTIONS
July 1 to December 31, 2021

Name of HEI: _____
Name of School Head: _____
ADDRESS: _____
Contact Number: _____
Category: (SUC/LUC/PH/HEI) _____

Objective: To determine the extent of Initial Implementation of the CLRHEAP in the area of INSTRUCTIONS

Areas for Monitoring	Description	INDICATOR/S	FINDING/S (% of Compliance)				Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) to be filled in by the HEI	Findings / Observations (to be accomplished by the CHEDRO-III Evaluator)
			100	75-99	51-74	Below 50		
7. Region III Higher Education (R3HIEd) Bayanihan Participation	The HEI collaborated to smoothly transition from conventional teaching and learning to a more flexible one by conducting or participating in webinars. The HEI's participation in the R3HIEdBayanihan project may either be as Delivering Higher Education Institution (DHEI) or as Sending Higher Education Institution (SHEI).	Number of webinars hosted as delivering higher education institution (DHEI)						
		Number of webinars attended as sending higher education institution (SHEI)						
		Number of faculty members who attended the R3HIEdBayanihan webinars						
		Number of echo seminars conducted by the HEI as a result of the attendance / participation of faculty members in the R3HIEdBayanihan project						
8. Flexible Learning materials for HEIs synchronous and asynchronous learning and distribution of modules in hard copy format to students (merged with item 2 of TA for Operations)	As part of the implementation of flexible learning, the HEI should make available to students learning materials for synchronous and asynchronous modes. Provisions for the distribution of these materials should also be in place.	Percentage of implementation of a learning continuity plan (as per CMO 04, series of 2020)						
		Number of recalibrated curricula vis-a-vis number of program offerings						
		Number of recalibrated syllabi vis-a-vis number of courses offered						
		Number of seminars / training / webinars, etc. on development of learning materials conducted						
		Number of faculty members trained on flexible learning						
		Percentage of implementation of a common repository of educational resources						
		Number of flexible learning materials or OERS shared to CHED PH Connect or to the Regional Cybernetics Center-Integrated Learning Resource Hub (RCC-ILRH)						
		Synchronous Learning: Policies on distribution of online learning materials						
		Number of online learning materials vis-a-vis number of courses offered						
		Asynchronous Learning: Policies on distribution of offline learning materials						

Areas for Monitoring	Description	INDICATOR/S	FINDING/S (% of Compliance)				Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) *to be filled in by the HEI	Findings / Observations (*to be accomplished by the CHEDRO-III Evaluator)
			100	75-99	51-74	Below 50		
9. Establishment of E-Learning Classrooms in Higher Education Institutions and LGUs	The HEI has functional e-learning classrooms, established in partnership with the DICT TechEd Centers (if available) and other agencies / organizations, that will enable faculty and students to have access to the HEI online facility.	Number of offline learning materials vis-a-vis number of courses offered						
		Partnership with LGU on the distribution of learning materials						
		Availability of MOA / MOU with LGU / DICT / other agencies on the establishment of an e-learning classroom in the area						
		Availability of a functional e-learning classrooms vis-a-vis number of students without Internet access						
		Availability of a functional e-learning classrooms vis-a-vis number of students without SMART device						
		Availability of a functional e-learning classrooms vis-a-vis number of students without Internet access and SMART device						
		Availability of a functional e-Learning classrooms inside the campus vis-a-vis number of faculty members who need the facility						
		Availability of orders / memo / policies on campus-wide orientation for faculty members, students, non-teaching personnel, parents / guardians						
10. Campus-wide orientation on flexible learning at the beginning of every Academic Year	As part of the implementation of flexible learning, teachers, students and administrative support services staff should have clear understanding of the policies and requirements pertaining thereto. Presentations on and discussions of the global, national, regional and local situation impacted by COVID-19 pandemic; as well as the flexible learning modalities offered.	Availability of annual reports on conduct of orientation						
		Availability of mechanisms in place on adoption of flexible learning (e.g. inclusion in course module as part of class orientation, online general orientation / assembly, etc.)						
		Number of printed orientation manuals / handouts distributed vis-a-vis number of students without SMART device						
		Number of printed orientation manuals / handouts distributed vis-a-vis number of students without Internet access						
		Number of printed orientation manuals / handouts distributed vis-a-vis number of faculty members without SMART device						
		Number of printed orientation manuals / handouts distributed vis-a-vis number of faculty members without Internet access						
		Number of capability-building activities conducted vis-a-vis number of students						
		Number of printed seminar / training manuals / handouts distributed vis-a-vis number of students without SMART device						
11. Capacity Building for Students on the use of Flexible Learning	The HEI conducts seminars / training needed to ease students' transition to the flexible learning options.	Number of printed seminar / training manuals / handouts distributed vis-a-vis number of students without Internet access						

Areas for Monitoring	Description	INDICATOR/S	FINDING/S (% of Compliance)				Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) <i>"to be filled in by the HEI"</i>	Findings / Observations <i>"to be accomplished by the CHEDRO-III Evaluator"</i>
			100	75-99	51-74	Below 50		
		Number of printed seminar / training manuals / handouts distributed vis-a-vis number of students SMART device and without internet access						
		Number of recalibrated policies and guidelines on admission						
		Percentage of implementation of an online admission system						
		Provision for offline admission						
		Number of recalibrated policies and guidelines on enrollment						
		Percentage of implementation of an online enrollment system						
		Provision for offline enrollment						
		Availability of orders / memo / policies on conduct of online / virtual commencement / recognition exercises						
		Virtual commencement ceremony conducted						
		Organization of the graduating class officers						
		Virtual recognition exercise conducted						
		Availability of orders / memo / policies on virtual co-curricular and extra curricular activities						
		Number of co-curricular activities vis-a-vis number of programs offered						
		Number of extra-curricular activities vis-a-vis number of programs offered						
		Number of student organizations vis-a-vis number of programs offered						
		Number of students' affiliations / memberships vis-a-vis number of programs						
		Number of seminars / training / webinars for students						
		Availability of policy / memo / order on adoption of a Learning Management System (LMS) / Online Educational Platform (OEP)						
		Number of training on LMS / OEP use for faculty members vis-a-vis number of faculty members						
12. Admission / Enrollment of students in the new normal	The HEI implements admission and enrollment policies and procedures that can accommodate students with and without access to the Internet without sacrificing the safety and welfare of all parties involved in the enrollment process.							
13. Virtual Graduation / Recognition of students in the new normal	The HEI shall conduct online / virtual commencement / recognition exercises for these important academic milestones for its graduates/students.							
14. Virtual co-curricular and extra-curricular activities in the new normal	The HEI identifies and plans for all possible student activities that may be conducted virtually through innovative and creative ways using available social media platforms to continue engagement and participation of students in particular interests (e.g. music, dance, theater and the likes), academic groups/clubs (e.g. political science club, English club, etc.) and affiliation/membership with regional, national and international student organizations (e.g. PAFTE, JPIA, CHOREP, JMAP, etc.)							
15. Learning Management System (LMS) / Online Educational Platform (OEP)	The HEI implements a learning management system / online educational platform for its online or offline delivery of teaching and learning. The LMS / OEP may be developed in house or procured or in partnership with any government agency or provider.							

Areas for Monitoring	Description	INDICATOR/S	FINDING/S (% of Compliance)				Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) *to be filled in by the HEI	Findings / Observations (*to be accomplished by the CHEDRO-III Evaluator)
			100	75-99	51-74	Below 50		
Additional comments / remarks:		Number of faculty members using the LMS / OEP vis-a-vis number of faculty members						
		Number of training on LMS / OEP use for students vis-a-vis current enrollment figures						
		Number of students using the LMS /OEP vis-a-vis number of students						

HEI

Prepared by:

Full Name and Signature:

Designation:

Date:

Confirmed by:

Full Name and Signature of President / Head:

Designation:

Date:

CHEDRO-III

Evaluated by:

Full Name and Signature:

Designation:

Date:

Reviewed by:

Full Name and Signature:

Designation:

Date:

CENTRAL LUZON REGIONAL HIGHER EDUCATION ACTION PLAN (CLRHEAP)

MONITORING INSTRUMENT: THEMATIC AREA FOR RESEARCH
July 1 to December 31, 2021

Name of HEI:
Name of School Head:

ADDRESS:
Contact Number:
Category: (SUC/LUC/PrHEI)

Objective: To determine the extent of Initial Implementation of the CLRHEAP in the area of RESEARCH.

Areas for Monitoring	Description	INDICATOR/S	FINDING/S (% of Compliance)				Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) *to be filled in by the HEI	Observations (*to be accomplished by the CHEDRO-III Evaluator)
			100	75-99	61-74	Below 60		
16. Research Capability Program	Faculty-researchers of the HEI conducted or participated in webinar sessions that aim to raise the level of skillfulness of academics in writing for research with local and international partners. These skills sharing sessions are expected to empower faculty researchers in the nuances of research writing.	Number of webinars hosted/conducted by the HEI						
		Number of webinars attended/participated in by the HEI						
17. Establishing the Research Infrastructure in the HEI	A tangible research infrastructure is in place which serves as the hub for all research operations/activities of the HEI. Apart from the physical structure, developing a functional team provides among the members of the academic community a figure head, of whom concerns appertaining to research be addressed to. It also fosters accountability/responsibility as well as continuity/sustainability of research endeavors/programs in the HEI.	Number of faculty members who attended the webinars						
		Availability of an operational research office/unit/department						
		Availability of a research personnel/staff						
		Percentage of implementation of a research agenda						
		Percentage of implementation of policies on research incentives for faculty-researchers in the HEI						
		Availability of a pool of faculty-researchers by program/discipline						
		Percentage of utilization of budgetary allocation for research						
		Presence of year round calendar of research activities						
		Availability of minutes of meetings for the research Council and/or Research Department						
		Availability of MOAs / MOUs with other HEIs, Agencies or Professional Organizations establishing research collaborations /partnerships /linkages						
18. Enhancing Research Outputs through Stronger Research Collaborations / Partnerships / Linkages	The HEI has forged collaborations, partnerships and linkages which boost research productivity by simply learning from the best practices of leading institutions, sharing of best human resources through mentorship and project collaborations.	Number of research conferences-webinars, research trainings/workshops, research fora /colloquia attended/participated in by the HEI						
		Number of faculty-researchers under the mentor-mentee program with other HEIs and/or research agencies, institutes, organizations						
		Number of faculty-researchers who participated as research presenters /discussants in research events locally, nationally and internationally.						

Areas for Monitoring	Description	INDICATOR/S	FINDING/S (% of Compliance)				Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) to be filled in by the HEI	Observations (to be accomplished by the CHEDRO-III Evaluator)
			100	75-99	51-74	Below 50		
		Number of faculty-researchers with research publications in local and national refereed journals.						
		Number of faculty-researchers with research publications in international refereed journals.						
19. Recalibration of Institutional Research Policies, Agenda, Plans and Mapping	The HEI has recalibrated its research vision-mission, policies, agenda, plans / activities and mapping that will guide its administrative officials, teaching and non-teaching personnel, as well as its students on the institutional research direction.	Availability of a recalibrated research vision-mission						
		Availability of a recalibrated research agenda						
		Availability of recalibrated research policies						
		Number of recalibrated research plans / activities						
20. Research-based Community Extension Programs	The HEI initiates/conducts research-based community extension programs.	Percentage of research mapping conducted						
		Number of communities adopted/reached						
		Number of capability-building activities (e.g. literacy, livelihood trainings/skills program, etc) conducted in adopted communities.						
		Number of printed seminar / training manuals / handouts distributed vis-a-vis number of adopted communities						
		Number of completed assessment studies to determine the impact of community extension programs delivered by the HEI.						
		Number of on-going assessment studies to determine the impact of community extension programs delivered by the HEI.						
Additional comments / remarks:		Number of proposed assessment studies to determine the impact of community extension programs delivered by the HEI.						

HEI

Prepared by:

Full Name and Signature:

Designation:

Date:

Confirmed by:

Full Name and Signature of President / Head:

Designation:

Date:

CHEDRO-III

Evaluated by:

Full Name and Signature:

Designation:

Date:

Reviewed by:

Full Name and Signature:

Designation:

Date:

CENTRAL LUZON REGIONAL HIGHER EDUCATION ACTION PLAN (CLRHEAP)

MONITORING INSTRUMENT: THEMATIC AREA FOR EXTENSION AND PRODUCTIVITY

July 1 to December 31, 2021

ADDRESS:
Contact Number:
Category: (SUC/LUC/PHEI)

Name of HEI:
Name of School Head:

Objective: To determine the extent of Initial Implementation of the CLRHEAP in the area of Extension and Productivity

Areas for Monitoring	Description	INDICATOR/S	FINDING/S (% of Compliance)				Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) *to be filled in by the HEI/	Findings / Observations (*to be accomplished by the CHEDRO-III Evaluator)
			100	76-99	51-74	Below 50		
21. Capacity building program (CBP) of extensionists	The HEI has an institutional capacity building program applicable in the new normal environment. The CBP covers all faculty members mandated to perform extension work in their respective areas of responsibility. It is intended for faculty extensionists and extension managers to equip them with the requisite core competency skills. The initial training projects are revisited and revised depending upon the need of the institution.	Number of capacity building plans / program and activities conducted annually						
		Number of faculty members who attended capacity building program						
		Number of students who attended capacity building program						
		Availability of an extension and productivity office and manual						
22. Recalibration of Institutional Extension and Productivity Policies, Plans, Budgeting, Management and Mapping in transition to the New Normal	The HEI shall recalibrate its existing policies and guidelines on extension and productivity to adopt to the new normal.	Availability of an extension and productivity personnel / staff						
		Availability of funds allocated annually for extension and productivity						
		Percentage of utilization of funds for extension and productivity						
		Availability of a recalibrated Extension Manual in transition to the new normal						
23. Institutionalization of curricular program-based extension project	The HEI has curricular program initiated extension projects in place to encourage more faculty, students and school personnel to engage in extension and productivity activities.	Percentage of implementation of curricular program-based extension project						
		Number of completed curricular program-based extension project						
		Number of ongoing curricular program-based extension project						
		Number of proposed curricular program-based extension project						
24. Extension and Productivity Bayanihan Program for Coastal Community	The HEI has engaged in climate change and disaster preparedness projects for selected coastal communities in Central Luzon.	Percentage of implementation of climate change and disaster preparedness projects for selected coastal communities projects in Region III						
		Availability of MOA/MOU with the LGU on the climate change and disaster preparedness projects for selected coastal communities in Region III						
		Number of completed extension and productivity projects for coastal communities						
		Number of ongoing extension and productivity projects for coastal communities						
25. Extension and Productivity Bayanihan Program for Agricultural Community	The HEI has engaged in climate change and disaster preparedness projects for selected agricultural communities in Central Luzon.	Number of proposed extension and productivity projects for coastal communities						
		Percentage of implementation of climate change and disaster preparedness plans and programs for selected agricultural communities project in Region III						

Areas for Monitoring	Description	INDICATOR/S	FINDING/S (% of Compliance)				Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) *to be filled in by the HEI	Findings / Observations (*to be accomplished by the CHEDRO-III Evaluator)
			100	75-99	51-74	Below 50		
26. Extension and Productivity Bayanihan Program		Availability of MOA/MOU with LGU on the climate change and disaster preparedness projects for selected agricultural communities in Region III						
		Number of <u>completed</u> extension and productivity projects for agricultural communities						
		Number of <u>ongoing</u> extension and productivity projects for agricultural communities						
		Number of <u>proposed</u> extension and productivity projects for agricultural communities						
27. Community-based project using digital platform	The HEI has established collaborative extension and productivity projects with other HEIs advocating the "Bayanihan" principle.	Availability of memo /orders /policy /resolution on collaboration with other HEIs for extension and productivity projects						
		Number of <u>completed</u> extension and productivity projects in collaboration with other HEIs						
		Number of <u>ongoing</u> extension and productivity projects in collaboration with other HEIs						
		Number of <u>proposed</u> extension and productivity projects in collaboration with other HEIs						
Additional comments / remarks:	The HEI employs innovative extension and productivity processes that rely on digital platforms in response to the needs of the time.	Percentage of utilization of a digital platform for extension and productivity plans / programs / activities						
		Number of teaching staff oriented on the use of the digital platform						
		Number of non-teaching staff oriented on the use of the digital platform						
		Number of students oriented on the use of the digital platform						
		Number of community-based projects conducted using digital platform						
		Number of <u>resolved</u> issues and concerns encountered in using digital platform for extension and productivity						
		Number of <u>unresolved</u> issues and concerns encountered in using digital platform for extension and productivity						

HEI

Prepared by:

Full Name and Signature:

Designation:

Date:

Confirmed by:

Full Name and Signature of President / Head:

Designation:

Date:

CHEDRO-III

Evaluated by:

Full Name and Signature:

Designation:

Date:

Reviewed by:

Full Name and Signature:

Designation:

Date:

CENTRAL LUZON REGIONAL HIGHER EDUCATION ACTION PLAN (CLRHEAP)
MONITORING INSTRUMENT: THEMATIC AREA FOR INTERNATIONALIZATION
July 1 to December 31, 2021

Name of HEI:
 Name of School Head:

ADDRESS:
 Contact Number:
 Category: (SUC/LUC/P/rHEI)

Objective: To determine the extent of initial implementation of the CLRHEAP in the area of Internationalization

Areas for Monitoring	Description	INDICATOR/S	Target	Actual	Details	Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) *to be filled in by the HEI	Findings / Observations (*to be accomplished by the CHEDRO-III Evaluator)
28. Creation of the Philippine Higher Education Brand and Niche Programs	This involves the identification of existing niche areas/programs of HEIs, the development of HEI brands aligned to the Philippine Higher Education sectoral brand as well as the development of communication and marketing strategies to launch and sustain the brand.	Number of HEIs developed institutional brand					
		Number of HEI rankings					
		Number of international rankings/league table assessments participated					
		Number of activated agreements					
29. Development of Bilateral and Multilateral Partnerships	This includes the identification of the areas of cooperation for mutual benefit, formalization of operational agreements and identification and engagement of potential partners	Number of new country/international organization partners					
		Number of needs analysis conducted and submitted to CHEDRO-III					
		Number of networking activities conducted					
		Percentage of CHED-assisted engagements that lead to formal agreements					
30. Wider Community Engagement	This includes the assessment of innovation and social enterprise development needs, engagement of potential local and international industry partners, facilitation of the formalization of Memoranda of Agreement (MOAs) and operational agreements, analysis of local development needs requiring higher education/university involvement, engagement of government units, international partners and other stakeholders and the formulation of globalized development plans.	Number of student/innovation hub established					
		Number of foreign learners in the HEI					
		Number of development plans initiated or completed					
		Number of HEI represented in dissemination activities					
31. Capacity Building in the Development and Operation of Internationalization Strategies, Plans and Programs	This includes the conduct of orientations and reiteration/upgrading seminars, seminars on strategic internationalization planning, workshops to integrate/consolidate internationalization plans; facilitation of discussions for collaborations and cooperation and promotion of outputs/products of implemented projects.	Number of planning activities conducted					
		Number of personnel participated in planning activities					
		Number of networking activities conducted					
		Number of initiatives implemented					
32. Institutionalization of Best Internationalization Practices	This involves the provision of financial and technical support for international research collaborations, recognition of persons advancing HE internationalization and provision of incentives to persons for their efforts to advance internationalization.	% of budget allocated utilized					
		Number of research collaborations implemented					
		Number of recognitions awarded					
		Number of incentives instituted and/or provided					

Areas for Monitoring	Description	INDICATOR/S	Target	Actual	Details	Justification / Remarks (brief explanation on the findings indicating the numerator/denominator) *to be filled in by the HEI	Findings / Observations (*to be accomplished by the CHEDRO-III Evaluator)
33. Integration of Internationalization in the Curriculum	This includes the conduct of workshops to initiate revision or design of internationalized curriculum, conduct of program development seminars/workshops to introduce modalities (e.g. internships/externships, virtual mobility, staff/student exchanges), development of programs with transnational delivery modes.	Number of curriculum-design activities participated by the HEI					
		Number of programs with integrated internationalization principles/dynamics					
		Number of sponsored/funded program development seminars/workshops					
		Number of program designed/revised to incorporate internationalization modalities					
		Number of sponsored/funded orientation/development activities					
34. Revitalization of Fundamental Skills and Lifelong Learning	This includes the upskilling of faculty competency, improvement of communication skills for employability and globalization of professional education and development.	Number of transnational programs established					
		Number of seminars/workshops conducted					
		Number of foreign learners of English					
		Number of students assessed for English competency					
		Number of continuing professional education activities conducted					
		Number of adult learners trained/sponsored					

HEI

Prepared by:

Full Name and Signature:

Designation:

Date:

Confirmed by:

Full Name and Signature of President / Head:

Designation:

Date:

CHEDRO-III

Evaluated by:

Full Name and Signature:

Designation:

Date:

Reviewed by:

Full Name and Signature:

Designation:

Date:

SAS PROGRAMS MONITORING

PART I. HEI PROFILE

Name of HEI:
Address of HEI:
Type of HEI (SUC, Private, LUC):
Head of SAS:
Contact Details of Head of SAS:
Cell phone No.:
E-mail Address:

PART II. FLEXIBLE DELIVERY STRATEGIC ACTIONS

A. STUDENT WELFARE SERVICES

SERVICES	OFFLINE	ONLINE	REMARKS
Information and Orientation Services			
Guidance and Counseling Services			
Career and Job Placement Services			
Economic Enterprise Development			
Student Handbook Development			

B. STUDENT DEVELOPMENT SERVICES

SERVICES	OFFLINE	ONLINE	REMARKS
Student Organizations and Activities			
Leadership Training			
Student Council/Government			
Student Discipline			
Student Publication/Year Book			

C. INSTITUTIONAL STUDENT PROGRAMS AND SERVICES

SERVICES	OFFLINE	ONLINE	REMARKS
Admission Services			
Scholarships and Financial Assistance (SFA)			
Food Services			
Health Services			
Safety and Security Services			
Student Housing and Residential Services			
Multi-faith Services			
Foreign/International Students Services			
Services for Specific Students			
Cultural and Arts Programs			
Sports Development Programs			
Social and Community Involvement Programs			

HEI

Prepared by:

Confirmed by:

Full Name and Signature:

Full Name and Signature
of President/Head:

Designation:

Designation:

Date:

Date:

CHEDRO-III

Evaluated by:

Reviewed by:

Full Name and Signature:

Full Name and Signature:

Designation:

Designation:

Date:

Date: