



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III

RELEASED
NOV 19 2021
CHEDRO III

CHEDRO-III MEMORANDUM
No. 175, series of 2021

For : THE PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF HIGHER
EDUCATION INSTITUTIONS IN REGION III

Subject : ANNUAL HIGHER EDUCATION DATA FOR AY 2021-2022

Date : 17 November 2021

The Commission on Higher Education is mandated to collect, collate, store and disseminate data and information needed by the public and stakeholders to make informed choices and decisions. The data/information gathered will be used in formulating policies on instruction, research and extensions as well as monitoring of higher education sectors' progress, in references to CMO No. 45, Series of 2016 entitled "Higher Education Data Collection for AY 2021-2022"

In line with this, all HEIs in Region III are requested to submit their Annual Higher Education Data/Information for Academic Year (AY) 2021-2022 on or before 29 November 2021 guided by the following reminders:

1. For AY 2021-2022 data collection, HEIs must submit their higher education data directly to their respective CHEDROs using the existing forms in the CHED Electronic Collection and Knowledge System (CHECKS). However, there is **no need to access the CHECKS portal for this round of data collection**;
2. The CHECKS Forms can be downloaded from the following links:

HEI Type	Link to forms
State Universities and Colleges (Main and Satellite Campuses)	https://bit.ly/2Xv9n2v
Private HEIs, Local Universities and Colleges (LUCs), and Other Government Schools (OGS)	https://bit.ly/3zajYgd

3. The HEIs are **not allowed to edit** or modify the CHECK Forms (e.g. adding extra rows, rearranging sheets, etc.);
4. HEI shall also submit a letter signed by the President/Head certifying the completeness and correctness of the submitted data using Annex A-2021; and
5. HEI may send the accomplished forms in pdf format and excel format to chedro3mis@ched.gov.ph.

Should there be further queries, the designated staff may directly coordinate with Mr. John Wesley Calagui I, Education Supervisor at (045) 436-1846 or through e-mail addresses jwcalagui@ched.gov.ph.


MARIA TERESITA MACANAS SEMANA, PhD, CESO IV
Officer-In-Charge, Office of the Director IV