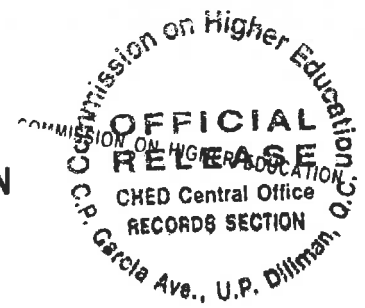




Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**



**MEMORANDUM FROM THE OFFICE OF THE CHAIRPERSON**

**TO :** CHED REGIONAL OFFICE DIRECTORS  
PRESIDENTS AND HEADS OF HIGHER EDUCATION  
INSTITUTIONS (HEIs)

**SUBJECT :** ADJUSTMENTS IN THE DATES OF CONSULTATION PERIOD  
AND THE SUBMISSION OF APPLICATION DOCUMENTS FOR  
INCREASE IN TUITION AND OTHER SCHOOL FEES (TOSF)  
FOR ACADEMIC YEAR (AY) 2022-2023

**DATE :** JANUARY 21, 2022

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In accordance with the pertinent provisions of Republic Act (R.A.) No. 7722 otherwise known as the "Higher Education Act of 1994" and by virtue of Commission *en banc* (CEB) Resolution No. 032-2022 dated January 18, 2022, the Commission approved the adjustment of the timelines prescribed under CHED Memorandum Order (CMO) No. 03, s. 2012 on the "Enhanced Policies, Guidelines, and Procedures governing increases in Tuition and Other School Fees, Introduction of New Fees and for other purposes," and in view of the change in the opening of most private Higher Education Institutions (HEIs) to August, the following adjustment in the dates are made for Academic Year (AY) 2022-2023:

- Consultation Period is adjusted from February 28 to May 28
- Deadline for submission of documentary requirements is adjusted from April 1 to July 1.

The adjustments in the periods would allow HEIs ample time to fully comply with the consultation and other requirements through virtual meetings with student representatives and limited in-person reporting of staff and administrative personnel.

For information and dissemination.

**J. PROSPERO E. DE VERA III, DPA**  
Chairman