**STUDY IN THE PHILIPPINES PROGRAM**

Project Matrix

**Table 1: HEI and Project Brief**

| **PROPONENT:**  PHEI |  | **RANKING:**  Indicate the university rankings (QS/THE world ranking) and accreditation status (COE/COD) |  |
| --- | --- | --- | --- |
| **PROJECT TITLE and PROJECT DURATION** | **Indicate Project Title** (ideally one short title, which may be followed by a longer project title) and  **Project duration** (number of months and/or years) | | |
| **PROJECT GENERAL DESCRIPTION AND RATIONALE:**  *Limit answers to 500 words, include the ff.: Rationale, main objective, target beneficiaries, main outcomes*.*Describe the project and its component subprojects (if any) Discuss the significance of the project, especially what relation it may have to complementary sectors* | * *Program summary/introduction* * *Main Objective* * *Main Target outcomes* * *Target audience/beneficiaries*   *Highlight learning outcome and internationalization efforts* | | |
| **RESPONSIVENESS TO UN SUSTAINABLE DEVELOPMENT GOALS AND AMBISYON 2040** | *Ensure that the project responds to SDG 4 & 17* | | |

**Table 2: Project Logical Framework**

| **PROPONENT:**  PHEI | **PROPONENT** | | |
| --- | --- | --- | --- |
| **PROJECT TITLE:** | **PROJECT TITLE** | | |
| **BUDGET FROM CHED:**  *In PHP* | **Php 10,000,000.00**  (Year 1 - Php 5,000,000.00; Year 2 - Php 3,000,000.00; Year 3 - Php 2,000,000.00) if duration is more than 1 Year | | |
| **BENEFICIARIES:**  *Indicate target number for each group of beneficiaries* |  | | |
| **Inputs**  *The resources devoted to a particular program.*  *It can be financial, but also the time of staff. Experts, such as consultants or partner organizations, can be considered as input.* | **Process**  *Indicate what project activities will be conducted by the indicated input to produce the output and outcome.* | **Outputs**  *What does your program produce?*  *Describe the outputs in numbers, if possible.*  *Outputs should be measurable and readily determined.* | **Outcomes**  *An outcome is an effect your program produces on the people or issues you serve or address. It is a change that occurred because of your program.* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*Note: Add more rows if necessary.*

**Table 3. Program flow/Timeline (Gantt Chart)**

Indicate relative dates (month/quarter/year) instead of actual dates (Jan/2022).

| **Activities** | **Month 1** | **Month 2** | **Month 3** | **Month 4** | **Month 5** | **...** | **Month X** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity 1** |  |  |  |  |  |  |  |
| Sub-activity 1 |  |  |  |  |  |  |  |
| Sub-activity 2 |  |  |  |  |  |  |  |
| **Activity 2** |  |  |  |  |  |  |  |
| Activity 3 |  |  |  |  |  |  |  |

**Table 4. Total project cost/Proposed Budget (with complete detailed Line Item Budget)**

* Indicate **counterpart funding of the proponent and other partner agencies, if any**
* Items for CHED co-funding must be within the usual allowable expenditures
* This HEDF grant is categorized for Maintenance and Other Operating Expenses (MOOE)
* Representation allowance is allowed;
* Administrative cost of at most 5% of the total budget is allowed;
* Honoraria for expert and project teams should be indicated as under *“Other Professional Services”*and must adhere to the DBM Budget Circular 2007-1 and CHED CEB Resolution Nos. 399-2015 and 836-2020;
* Items under Capital Outlay like establishment of new building, and Personal Services such as salaries and wages and contingency funds are **not included in the allowable expenses**.

| **Items/Particulars** | **CHED Support** | **Counterpart Support of HEI** |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total Amount:** |  |  |

*Note: Add more rows if necessary.*

**Table 5. Contact details of persons or officer in-charge:**

| **Name** | **Designation** | **Institution** | **Role in the Project** | **Contact No. (Viber) and email address** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*Note: Add more rows if necessary.*

**Prepared by: Reviewed and endorsed by:**

|  |  |  |
| --- | --- | --- |
| **[NAME OF PROJECT LEADER]** |  | **[NAME OF HEI PRESIDENT/HEAD OF THE INSTITUION]** |
| [POSITION] |  | [POSITION] |
| [HEI] |  | [HEI] |