



COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE III

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CHEDRO III

CHEDRO-III MEMORANDUM

No. 148, s. 2022

For : **ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF STATE UNIVERSITIES AND COLLEGES (SUCs) AND LOCAL UNIVERSITIES AND COLLEGES (LUCs) IN REGION III**

Subject : **Business Continuity Program (BCP) Executive and Mentoring Sessions**

Date : **11 November 2022**

This Office endorses the subject undertaking **Business Continuity Program (BCP) Executive and Mentoring Sessions on November 21-23, 2022** at the Park Inn by Radisson Clark, SM City Clark Complex, Manuel Roxas Highway, Clark Freeport Zone, Angeles City, Pampanga.

This initiative, spearheaded by the Commission on Higher Education (CHED) and its implementing partner, De La Salle College of St. Benilde, hope to strengthen higher education institutions' flexible learning initiatives and enhance their abilities to adapt to the new normal by helping them develop their own Business Continuity and ICT Continuity Plans (BCP/ICT-C).

Target participants to attend these sessions are the Presidents, School Heads, Directors, MIS/ICT Unit Heads and other key officials holding critical management positions of SUCs and LUCs.

Participants are requested to register through <https://tinyurl.com/BCPClarkRegistration>. Below is the schedule of activities for the institution's reference:

Date	Agenda	Details
November 21-22, 2022 Monday-Tuesday	Executive Sessions: Business and ICT Continuity Programs	A two-day seminar covering the basics of a Business and ICT Continuity Plan with our subject matter experts to better prepare our SUCs and LUCs for any disruptions to their day-to-day operations. The sessions are open to top level executives of SUCs and LUCs. Up to 3-5 representatives from each SUC/LUC can be accommodated.
November 23, 2022 Wednesday	Mentoring Sessions	A more focused approach on refining the Business and ICT Continuity Plan of the participating SUCs to produce a polished continuity plan that will cater to their respective needs. <i>Attendees for this session are SUCs who have previously attended the BCP4SUC Online Workshops.</i>



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Kindly be informed that the event is free, inclusive of snacks and lunch. However, expenses incurred in attending the event, such as transportation and/or accommodation, must be shouldered by the attendees. E-certificates will be issued through email after the three-day event.

Should there be further queries, interested participants may directly contact Mr. Joren Carlo Altura , Project Assistant, through joren_carlo_altura@dlsu.edu.ph.

For the voluntary participation of all concerned.

Wide dissemination of this memorandum is desired.


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Director IV