



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III

NOTICE TO PROCEED

December 07, 2022

MS. AILEEN DAYRIT

Sales and Marketing Associate
Xenia Hotel Corporation
4030 C.M. Recto Highway, Clark Freeport Zone, Pampanga

Dear Ms. Dayrit:

Notice is hereby given to Xenia Hotel Corporation, 4030 C.M. Recto Highway, Clark Freeport Zone, Pampanga for the OSDS Workshop for Review and Evaluation of FY 2022 OSDS Programs and Projects on December 13-15, 2022 effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Contract and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

DR. LEONIDA B. SIGUA-CALAGUI, LLB, CESO III
Director IV

CONFORME:

Aileen Dayrit
Sales and Marketing Associate

PRINTED NAME/POSITION

SIGNATURE

12/7/22

DATE