

RESOLUTION DECLARING RESPONSIVE BIDDER AND AWARD

WHEREAS, the Commission on Higher Education (CHED) Central Luzon Region (RO-III) posted the **Invitation to Bid** for the **“PROCUREMENT OF LAPTOPS (LOT 1) and PROCUREMENT OF ICT EQUIPMENT (LOT 2)** with a **TOTAL ABC** of **Php 1,951,000.00 (Lot 1 – P 1,081,000.00 and Lot 2 – Php 870,000.00)** in the PHILGEPS website, CHED CL (RO-III) website, and at conspicuous places in the premises of CHED CL (RO-III) continuously for at least 7 days;

WHEREAS, the bid documents of **Infoworx, Inc.** for Lot 1 – Procurement of Laptops during the eligibility check, passed the preliminary examination of bids and were found to be substantially complying on December 6, 2022;

WHEREAS, the bid documents of **Masangkay Computer Center** for Lot 2 – Procurement of ICT Equipment during the eligibility check, passed the preliminary examination of bids and were found to be substantially complying on December 6, 2022;

WHEREAS, the detailed **bid evaluation** conducted on December 9, 2022, resulted in the following:

Lot Description	ABC	Bidder	Bid Amount (as Read)	Variance From ABC
Lot 1 – Procurement of Laptops	Php 1,081,000.00	Infoworx, Inc.	Php 929,200.00	14.04 %
Lot 2 – Procurement of ICT Equipment	Php 870,000.00	Masangkay Computer Center	Php 859,518.00	1.20%

WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical and financial requirements submitted by the bidder, as well as post-qualification conducted on December 12, 2022, **Infoworx, Inc.** was declared as the **Lowest Calculated and Responsive Bidder** for Lot 1 – Procurement of Laptops;

WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical and financial requirements submitted by the bidder as well as post-qualification conducted on December 13, 2022, **Masangkay Computer Center** was declared as the **Lowest Calculated and Responsive Bidder** for Lot 2 – Procurement of ICT Equipment;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) To recommend for approval by the Head of the Procuring Entity (HOPE) of the CHED CL (RO-III) the foregoing findings;
- b) To recommend further for approval by the Head of the Procuring Entity (HOPE) of the CHED CL (RO-III) that the project **“PROCUREMENT OF LAPTOPS (LOT 1)** be awarded to **Infoworx, Inc.** in the amount of **Nine Hundred Twenty-Nine Thousand Two Hundred Pesos Only (Php 929,200.00)**; and
- c) To recommend further for approval by the Head of the Procuring Entity (HOPE) of the CHED CL (RO-III) that the project **“PROCUREMENT OF ICT EQUIPMENT (LOT 2)** be awarded to **Masangkay Computer Center** in the amount of **Eight Hundred Fifty-Nine Thousand Five Hundred Eighteen Pesos Only (Php 859,518.00)**.

RESOLVED FINALLY, that a copy of this resolution be furnished to the resident auditor of CHED CL RO III for information and audit purposes.

Done this 15th day of December 2022 at the Bids & Awards Committee Office, CHED CL (RO-III), Matulungin St., Diosdado Macapagal Regional Government Center, Maimpis, City of San Fernando, Pampanga.


MS. LORA L. YUSI
Chairperson



ENGR. TEOFILO M. PARAS
Co-Chairperson


DR. MARIA TERESA S. SALTA
Member


DR. ROEL P. ANCAS
Member


DR. MILDRED M. LIBOT
Member

APPROVED:


DR. LEONIDA B. SIGUA-CALAGUI, LLB, CESO III
Director IV
Approved on December 15, 2022



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III

NOTICE OF AWARD

December 15, 2022

MS. DALIA R. SINGCA

Sales Operations Manager

Infoworx, Inc.

McArthur Highway, San Roque, Tarlac City

DEAR MS. SINGCA:

We are pleased to inform you that your bidding proposal for the project, "**Procurement of Laptops (Lot 1)**" needed by the **Commission on Higher Education (CHED) Central Luzon (RO III)** with a total amount of **NINE HUNDRED TWENTY-NINE THOUSAND TWO HUNDRED PESOS (Php 929,200.00)** is hereby accepted. Please signify your confirmation to this award of contract so that an agreement can be entered from receipt of this Notice of Award.

Very truly yours,


DR. LEONIDA B. SIGUA-CALAGUI, LLB, CESO III
Director IV

CONFORME:

DALIA R. SINGCA / Manager
PRINTED NAME/POSITION


SIGNATURE

12/16/2022
DATE

CONTRACT AGREEMENT

THIS AGREEMENT is made on the **16th** day of **December 2022** between the Commission on Higher Education (CHED) Central Luzon Region (RO-III), represented by **DR. LEONIDA B. SIGUA-CALAGUI, LLB, CESO III**, with office address at Matulungin St., Diosdado Macapagal Regional Government Center, Maimpis, City of San Fernando, Pampanga, Philippines, hereinafter called "the Procuring Entity" of the one part and Infoworx, Inc., represented by **MS. DALIA R. SINGCA**, with office address at McArthur Highway, San Roque, Tarlac City, Philippines, hereinafter called "the Supplier" of the other part;

WHEREAS, the Procuring Entity invited Bids for certain goods and ancillary services, viz., "**Procurement of Laptops (LOT 1)**," and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **NINE HUNDRED TWENTY-NINE THOUSAND TWO HUNDRED PESOS (Php 929,200.00)** hereinafter called "the Contract Price";

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to;
 2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
- (a) Technical Specifications;

SUPPLY & DELIVERY OF ICT EQUIPMENT

Item	Specification	Quantity
Lot No. 1 Item No. 1	Laptop: OS: Windows 10 Operating System or Higher Processor: Processor Core i5 11th Generation/ AMD Ryzen 7 Series 5000 or Higher RAM 8GB Storage: SSD 512 GB Screen: 15.6" Warranty: At least 1 year All Prices are VAT inclusive and all government taxes	<i>23 Units</i>

3. The delivery period is within **30 calendar days** after receipt of the **Notice To Proceed**;
4. In case of failure to make the full delivery within the time specified, a penalty shall be imposed as provided for in the Bid Documents;
5. In consideration of the payments to be made by the Procuring Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Entity to provide the goods and to remedy defects with the provisions of the Contract;
6. The Procuring Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and the remedy of defects therein, the Contract Price, or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.



IN WITNESS whereof, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year above written.

COMMISSION ON HIGHER EDUCATION
Central Luzon Region (RO-III)
City of San Fernando, Pampanga

INFOWORX, INC.
McArthur Highway, San Roque
Tarlac City

Represented by:

By:

DR. LEONIDA B. SIGUA-CALAGUI, LLB, CESO III
Director IV, Head of Procuring Entity

By:

DALIA R. SINGCA
Sales Operations Manager

WITNESSES:

MS. ANNA RODESSA C. CALMA
Witness - CHED CL (RO-III)

Witness - Infoworx, Inc.

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of Pampanga)S.S.
Municipality of SAN FERNANDO, PAMPANGA

BEFORE ME, a notary public in and for the Philippines, personally appeared **DR. LEONIDA B. SIGUA-CALAGUI, LLB, CESO III**, Director IV, CHED CL (RO-III) with Unified Multi-Purpose ID. No. 000=3714-1233-0, valid until May 2027, and **DALIA R. SINGCA**, Sales Operations Manager of **Infoworx, Inc.** with _____, valid until _____, known to be the same persons who executed the foregoing instrument and who acknowledged to me that the same is their free voluntary act and deed for the purpose therein stated and for entities they respectfully represent.

IN WITNESS WHEREOF, I have hereunto set my hands and affix my notarial seal to this instrument _____ day of DEC 16 2022 at the CITY OF SAN FERNANDO, PAMPANGA

DOC. No. M
PAGE No. 36
BOOK No. UXXIII
SERIES OF 2022

Atty. Paul Edgar E. Villarosa
Notarial Commission No. 20-22
City of San Fernando, Pampanga
Valid Until December 31, 2023
Roll No. 70367
PTR No. AC-1750307/ 01-03-2022
IBP Membership-Lifetime
MCLE Compliance No. VII-0008770
Valid Until April 14, 2025


REPUBLIC OF THE PHILIPPINES
 Unified Multi-Purpose ID


 CRN-000-3714-1233-0




SURNAME
CALAGUI
 GIVEN NAME
LEONIDA
 MIDDLE NAME
SIGUA

SEX **F** DATE OF BIRTH **3/958/04/26**
 ADDRESS
**56 SAMPAGUITA SAN ISIDRO
 VILLAGE GREY SAN ISIDRO SAN
 FERNANDO CITY PAMPANGA PHL
 2000**





4162 9801 0105 1414 294


VALID THRU **05/27**
 AC **109570024870**





FOR GSIS TELESERVICE CALL 1-800-887-4747 (GLOBE) 1-800-10-887-4747 (SMARTPLDT)

254 53 33  ICA13089 11/18 ALLCARD 3056



Handwritten signatures in blue ink:
 1. A single signature at the top.
 2. A second signature below it.
 3. A third signature at the bottom.



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III

NOTICE TO PROCEED

December 16, 2022

MS. DALIA R. SINGCA
Sales Operations Manager
Infoworx, Inc.
McArthur Highway, San Roque, Tarlac City

DEAR MS. SINGCA:

Notice is hereby given to Infoworx, Inc. for the project, "**Procurement of Laptops (Lot 1)**," needed by the Commission on Higher Education (CHED) Central Luzon Region (RO-III), effective from receipt of this Notice.

From the receipt of this notice, Infoworx, Inc., is fully responsible to perform the services and deliver the items under the terms and conditions specified in the Purchase Order Form within thirty (30) days thereof.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below.

Very truly yours,


DR. LEONIDA B. SIGUA-CALAGUI, LLB, CESO III
Director IV

CONFORME:

DALIA R. SINGCA / MANAGER
PRINTED NAME/POSITION


SIGNATURE

21 Dec 2022
DATE