

CHED Regional Office III
Annual Procurement Plan for FY 2022 (Non-CSE)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
					Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50201010 00	TRAVELLING EXPENSES - LOCAL												
	RFID Load and Toll Fees	CHEDRO III	No	Direct Contracting	within the calendar year 2022				GAA	115,000.00	115,000.00		
	Procurement of Airline Tickets for the following activities:	CHEDRO III	No	Direct Contracting	within the calendar year 2022				GAA	90,000.00	90,000.00		
	Two-way airline tickets from Manila - Caticlan - Manila on July 6-9, 2022 UniFast Midyear Assessment, Cath-up Plan, and Public Service Values Seminar in Maly, Aklan	Unifast Unit	No	Direct Contracting	within the calendar year 2022				GAA	96,000.00	96,000.00		
	Two-way airline tickets from Manila - Iloilo - Manila on June 27 - July 1, 2022 for the Data Protection Officer Accountability, Compliance and Ethics level 1 Certification program (Batch 2)	Technical Division	No	Direct Contracting	within the calendar year 2022				GAA	18,000.00	18,000.00		
	Two-way airline tickets from Manila - Bacolod - Manila on October 10-13, 2022 for the airline tickets of Dr. Leonida S. Calagui and Ms. Lora L. Yusi for attending the 3rd Quarter CY2022 National Directorate and Commission En Banc Meeting and CHED Strategic Planning in Bacolod City	Technical Division	No	Direct Contracting	within the calendar year 2022				GAA	20,000.00	20,000.00		
	Two-way airline tickets from Manila-Iloilo-Manila on November 30-December03, 2022 for the airline tickets of Dr. Efren Abulencia, Dr. Roel Anicas, and Francis Dominic De Guzman for attending the 2022 Coordinative Conference: OSD-OPSD-CHEDRO's Convergence for the Excellence in Iloilo City	Technical Division	No	Direct Contracting	within the calendar year 2022				HEDF	39,000.00	39,000.00		
	Attendance to Trainings & Seminars	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	215,373.48	215,373.48		
	Vehicle Rental	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	39,000.00	39,000.00		
502 0201000	TRAINING EXPENSES												
	Attendance to Trainings & Seminars	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	60,000.00	60,000.00		
	Procurement of Catering Services/ Lease of Venue for the following activities	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				HEDF	3,379,750.00	3,379,750.00		
	Accommodation of CHED UNIFAST Central Luzon for attending Unifast Midyear Assessment cum Public Service Values Program 2022 at Boracay, Aklan on July 6 to 9, 2022	Unifast Unit	No	Lease of Venue and/or catering services	within the calendar year 2022				GAA	40,800.00	40,800.00		
	Venue, meals and accommodation for the Onsite Formulation of Handbook on OSDs various STUFAPS and other Programs/Project on Aug 03-05, 2022	Technical Division	No	Lease of Venue and/or catering services	within the calendar year 2022				GAA	195,000.00	195,000.00		
	Room accommodation for the Joint CHED, MARINA follow-up verification/monitoring of the Action Plans to rectify the 20222 EMSA findings of Philippines Merchant Marine Academy	Technical Division	No	Lease of Venue and/or catering services	within the calendar year 2022				HEDF	9,000.00	9,000.00		
	Venue, meals and accommodation for the Public Orientation on CMO No. 06 s.2022 Sustaining the Implementation of Flexible Learning in Higher Education on Aug 7-8, 2022	Technical Division	No	Lease of Venue and/or catering services	within the calendar year 2022				HEDF	260,000.00	260,000.00		

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	Venue, meals and accommodation for the Consultation Workshop with selected Higher Education Institutions for the Formulation of PSG for BS AgriBusiness on Aug 3-5, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	187,500.00	187,500.00		
	Meals and room accommodation for the Ocular visit to the Manila Time College of Subic, Olongapo, Zambales for their application to offer the BS in Digital Forensic and BS in Artificial Intelligence and Robotics on Aug 11-12, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	18,000.00	18,000.00		
	Meals and room accommodation for the Conduct of AFMS - Mid Year Assessment and Catch-Up Planning Workshop 2022 held on Sept 1-2, 2022	Administrative Division	No	Lease of Venue and/or catering services					GAA	290,000.00	290,000.00		
	Venue, meals and room accommodation for the Onsite Competency Building for Maritime Education on August 15-18, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	540,000.00	540,000.00		
	Room accommodation, meals and venue for the Onsite Zonal Public Orientation on CMO No. 25, series 2021 "Policies Standards and Guidelines for BS Pharmacy Program (Luzon) dated on Sept. 5-6, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	250,000.00	250,000.00		
	Room accommodation, meals and venue for the Onsite Zonal Public Consultation on Proposed PSG for BS Public Health Program (Luzon) dated on September 8-9, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	195,000.00	195,000.00		
	Meals, venue and room accommodation for the Onsite Comprehensive Course on Mediation dated September 11-17, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	715,000.00	715,000.00		
	Meals, venue and room accommodation for the conduct of Workshop on the User's Requirement Specification for the Development of Data and Information Exchange System on September 26-30, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	901,300.00	901,300.00		
	Meals, venue and accommodation for the Onsite Workshop of the NSTP Technical Working Group Member on September 21-23, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	186,150.00	186,150.00		
	Room accommodation, meals and venue for the conduct of Orientation on Consumer Management (Training on Basic Videography for Documentation) on September 26-30, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	660,650.00	660,650.00		
	Room accommodation, meals and venue for the conduct of Strengthening Campaign Against Illegal Drugs through Sports dated September 29, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	120,000.00	120,000.00		
	Room accommodation, meals and venue for the Training/ Workshop on the Development of a Quality Workplace manual dated on October 19-21, 2022	Technical Division	No	Lease of Venue and/or catering services					GAA	252,000.00	252,000.00		
	Meals, venue and room accommodation for the Monitoring and Evaluation of the CHED Funded Projects in Region III under the IDIG on November 14-17, 2022	Technical Division	No	Lease of Venue and/or catering services					GAA	24,400.00	24,400.00		
	Meals and venue for the Conference on Gender and Development (GAD) in South East Asia with the theme ASEAN Women: Addressing Challenges Together	Technical Division	No	Lease of Venue and/or catering services					HEDF	300,000.00	300,000.00		

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					Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Room accommodation, meals and venue for the Workshop with CHEDRO's on the Implementation of CHED and TESDA JMC on the Issuance of the NSTP Serial Number and Proposed CMO on Guidelines and Procedures of Implementation of NSTP in all HEI's on November 7-9, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	450,000.00	450,000.00		
	Room accommodation, meals and venue for the Workshop of the Technical Working Group (TWG) to enhance Monitoring Tool to Operationalize Student Affairs and Services (SAS) in Higher Education Institutions (HEI) on November 8-9, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	108,000.00	108,000.00		
	Meals, venue, accomodation and Transportation for the Basic Disaster Risk Reduction and Management Training Course dated on November 9-11, 2022	Administrative Division	No	Lease of Venue and/or catering services					HEDF	312,000.00	312,000.00		
	Meals, venue, accommodation and transportation for the OPRKM and PCARI Year End Assessment and Planning and Workshop on Programs and Project for 2023 on December 12-15, 2022	Technical Division	No	Lease of Venue and/or catering services					GAA	707,000.00	707,000.00		
	Venue, meals and accomodation for the OSDS Workshop for Review and Evaluation of FY 2022 oss Programs and Projects on December 13-15, 2022	Technical Division	No	Lease of Venue and/or catering services					GAA	243,000.00	243,000.00		
	Meals, venue, accommodation and transportation for the Writeshop on the revision of CHED Order No. 01, series of 2018 on November 22-25, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	533,000.00	533,000.00		
	Meals, venue, accomodation and transportation for the Higher Education Development Fund: Seminar/Workshop on fund Management on November 22-24, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	421,500.00	421,500.00		
	Meals, venue, accomodation for the Consultation and Workshop with the CHEDROs Representatives on the Proposed Revised Policies and Guidelines for the CAV to be conducted by the CHED-Office of Student Development and Services (CHED-OSDS)	Technical Division	No	Lease of Venue and/or catering services					HEDF	312,000.00	312,000.00		
	Meals, venue, accomodation and LED Wall for the Conduct of CHED-CL Executive Conference on Internationalization on November 25, 2022	Technical Division	No	Lease of Venue and/or catering services					HEDF	300,000.00	300,000.00		
50203010 00	OFFICE SUPPLIES EXPENSES												
	Office Supplies	CHEDRO III	No	Shopping					GAA	200,000.00	200,000.00		
	Office Supplies to be used by the UniFast Unit	Unifast Unit	No	Shopping					GAA	43,500.00	43,500.00		
	Office Supplies for CHEDRO3 Office / Units	CHEDRO III	No	Shopping					GAA	46,000.00	46,000.00		
	Office Supplies for CHEDRO3 Office / Units	CHEDRO III	No	Shopping					GAA	20,500.00	20,500.00		
50203020 00	ACCOUNTABLE FORMS												
	Security Papers	CHEDRO III	No	Agency to Agency					GAA	100,000.00	100,000.00		
	Official Receipts	CHEDRO III	No	Agency to Agency					GAA	66,000.00	66,000.00		
50203030 00	DRUGS AND MEDICINES EXPENSES												
	First Aid Kits	CHEDRO III	No	Small Value Procurement					GAA	10,000.00	10,000.00		
	Commonly-Used Medicines	CHEDRO III	No	Small Value Procurement					GAA	10,000.00	10,000.00		
50203090 00	FUEL, OIL AND LUBRICANTS												
	Lubricants & Oil for Government Vehicles	CHEDRO III	No	Small Value Procurement					GAA	20,000.00	20,000.00		
	Diesel for Government Vehicles	CHEDRO III	No	Small Value Procurement					GAA	70,000.00	70,000.00		

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	Gasoline for Generator Set	CHEPRO III	No	Small Value Procurement	within the calendar year 2022				GAA	10,000.00	10,000.00		
50203890 00	OTHER SUPPLIES AND MATERIALS EXPENSES												
	Other Supplies and Materials	CHEPRO III	No	Small Value Procurement	within the calendar year 2022				GAA	364,150.00	364,150.00		
	Tornado Mop and Spin Dryer Bucket with Micro Fiber Mop Head	Administrative Division	No	Small Value Procurement	within the calendar year 2022				GAA	4,500.00	4,500.00		
	Purified Drinking Water	CHEPRO III	No	Small Value Procurement	within the calendar year 2022				GAA	20,000.00	20,000.00		
	Supplies for the Onsite Formulation of Handbook on OSDS various STUFAPS and other Programs/Projects	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	15,678.00	15,678.00		
	Tote bag for the Onsite Formulation of Handbook on OSDS for various STUFAPS and other Programs/Projects	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	8,320.00	8,320.00		
	Jacket with CHED Logo and OSDS for the Onsite Formulation of Handbook on OSDS various STUFAPS and Other Projects	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	33,800.00	33,800.00		
	Roll-up Shade/Blinds (Fabric Comb/Black Out and Heavy Duty)	Administrative Division	No	Small Value Procurement	within the calendar year 2022				GAA	88,000.00	88,000.00		
	Polo shirt for the Philippine Anti-Illegal Drugs Strategy (PADS) Advocacy	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	44,800.00	44,800.00		
	Medicines for the CHED CL ROIII Employees	CHEPRO III	No	Small Value Procurement	within the calendar year 2022				GAA	9,428.25	9,428.25		
	Travel Digital Bag/Organizer for the Onsite Competency Building for Maritime Education	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	18,000.00	18,000.00		
	Supplies for the Onsite Competency Building for Maritime Education	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	11,400.00	11,400.00		
	Supplies for the Consultation Workshop on the Formulation of PSG for BS-Agribusiness	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	6,500.00	6,500.00		
	Polo shirt and jacket with CHED Logo and OPSD design for Sustaining the implementation of Flexible Learning in Higher Education	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	26,100.00	26,100.00		
	Supplies for the Sustaining the implementation of Flexible Learning in Higher Education	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	71,000.00	71,000.00		
	Supplies for the Workshop/Writeshop with CHEDROs on the Development /Finalization of the Handbooks in the Conduct of Monitoring and Conduct of Evaluation of Higher Education Programs	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	280,100.00	280,100.00		
	Polo Shirt to be used during the AFMS Mid-Year Assessment and Catch-up Planning Workshop 2022 dated September 1-2, 2022	Administrative Division	No	Small Value Procurement	within the calendar year 2022				GAA	51,600.00	51,600.00		
	Dri-fit shirt and wristband for the advocacy materials of PADS to be use in the conduct of Strengthening Campaign Against Illegal Drugs through Sports on September 29, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	47,000.00	47,000.00		
	Replenishment of COVID-19 mitigating supplies for the 3rd Quarter FY 2022	CHEPRO III	No	Small Value Procurement	within the calendar year 2022				GAA	80,600.00	80,600.00		
	Supplies for the Onsite Zonal Public Orientation on CMO No. 25, s 2021 "Policies Standards and Guidelines for BS Pharmacy Program (Luzon)"	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	97,200.00	97,200.00		
	Medicines for the Onsite Comprehensive Course on Mediation dated September 11-17, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	4,270.00	4,270.00		
	Supplies for the Onsite Comprehensive Course on Mediation on September 11-17, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	95,000.00	95,000.00		
	Plaques for the Onsite Comprehensive Course on Mediation on September 11-17, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	8,000.00	8,000.00		
	Supplies for the Onsite Zonal Public Consultation on the Proposed PSG for BS Public Health Program (Luzon)	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	62,000.00	62,000.00		

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	Supplies for the Onsite Workshop of the NSTP Technical Working Group Member dated on September 21-23, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	16,200.00	16,200.00		
	Supplies for the Orientation on Consumer Management (Training on Basic Videography for Documentation) on September 26-30, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	63,450.00	63,450.00		
	Polo Shirt for the OPRKM on Workshop on the User's Requirement Specification for the Development of Data and Information Exchange System	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	90,000.00	90,000.00		
	Supplies for the Training/Workshop on the Development of a Quality Workplace Manual	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	55,180.00	55,180.00		
	Supplies for Gift giving activity to the residents of Bahay Pagibig, Home for the Elderly as part CHEDRO III's support to the senior citizens	Administrative Division	No	Small Value Procurement	within the calendar year 2022				GAA	10,428.00	10,428.00		
	Janitorial supplies	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	7,000.00	7,000.00		
	Anti-Flu vaccines (Influvac Tetra) for CHEDRO3 Employees	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	76,800.00	76,800.00		
	Supplies (Tumbler Insulated vacuum bottles steel thermos) to serve as advocacy materials for the Campaign against Illegal Drugs and for distribution to students	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	54,950.00	54,950.00		
	Supplies for the Conference on Gender and Development (GAD) in South East Asia with the theme ASEAN Women: Addressing Challenges Together on October 28, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	250,000.00	250,000.00		
	Plaques for the awarding of regional womens of Asean Wave Webxhibition in celebration of the 55th ASEAN Day Celebration on October 28, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	6,000.00	6,000.00		
	Supplies for the Workshop of the Technical Working Group (TWG) to enhance Monitoring Tool to Operationalize Student Affairs and Services (SAS) in Higher Education Institution (HEI) dated on November 8-9, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	34,700.00	34,700.00		
	Supplies for the Basic Disaster Risk Reduction and Management Training Course on November 9-11, 2022	Administrative Division	No	Small Value Procurement	within the calendar year 2022				HEDF	45,000.00	45,000.00		
	Polo Shirt for the 18 day Campaign on Violence Against Women and Children (VAWC) on November 25 to December 12, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	42,000.00	42,000.00		
	25 kilos of rice well milled to be use as Gift-giving to the residents of Munting Tahanan ng Nazareth	Administrative Division	No	Small Value Procurement	within the calendar year 2022				GAA	11,000.00	11,000.00		
	Updating and framing of CHEDRO III Organizational Chart	Administrative Division	No	Small Value Procurement	within the calendar year 2022				GAA	7,700.00	7,700.00		
	Supplies for the Workshop for Review and Evaluation of FY 2022 OSDS Programs and Projects as December 13-15, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	45,500.00	45,500.00		
	Foldable laptop table with Logo for the advocacy materials for SIKAP	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	24,750.00	24,750.00		
	Curated box for the conduct of CHED-CL Executive Conference on Internationalization on November 25, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	250,000.00	250,000.00		
	Supplies for the Workshop on the revision of CHED Order No.1, series of 2018 on November 22-25, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	97,375.00	97,375.00		

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	Supplies for the Consultation and Workshop with the CHEDROs Representatives on the Proposed Revised Policies and Guidelines for the CAV to be conducted by the CHED-Office of Student Development and Services (CHED-OSDS)	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	78,000.00	78,000.00		
50203100 00	SEMI-EXPENDABLE EXPENSES												
	Semi Expendable- Office Equipment												
	10.9 inch tablet to be used by the Office of the Director IV	Office of the Director	No	Small Value Procurement	within the calendar year 2022				GAA	40,000.00	40,000.00		
	2HP aircondition units on the convocation room	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	94,000.00	94,000.00		
	2HP aircondition unit on the MIS unit	MIS Unit	No	Small Value Procurement	within the calendar year 2022				GAA	40,000.00	40,000.00		
	Aircondition unit at the UniFast Office, Admin Lobby, Convocation Area and MIS Unit	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	195,500.00	195,500.00		
	One unit 65inc 4K UHD Smart Google TV for the implementation of UAQTE Programs	Unifast Unit	No	Small Value Procurement	within the calendar year 2022				GAA	54,000.00	54,000.00		
	One unit of aircondition-split type to be installed at the Director's office	Office of the Director	No	Small Value Procurement	within the calendar year 2022				GAA	40,000.00	40,000.00		
	Equipment for video production and hybrid zoom meetings	Unifast Unit	No	Small Value Procurement	within the calendar year 2022				GAA	30,000.00	30,000.00		
	ICT equipment for the use of Local Graduate Scholarships Office (LGSO) Region 3 staff	K to 12 Unit	No	Small Value Procurement	within the calendar year 2022				GAA	77,700.00	77,700.00		
	Epson Work Force DS-410 A4 Duplex Sheet-fed Document Scanner for the Procurement of ICT Equipment for the use of Local Graduate Scholarships Office (LGSO) Region 3 Staff	K to 12 Unit	No	Small Value Procurement	within the calendar year 2022				GAA	139,800.00	139,800.00		
	23 units new laptop computers for CHEDRO-III Executive and Regular Employees based on approved ISSP	CHEDRO III	No	Public Bidding	11/15/2022	6/12/2022	12/15/2022	12/16/2022	HEDF	1,081,000.00	1,081,000.00		
	4 units new laptop computers for CHEDRO-III Executive and Regular Employees based on approved ISSP	CHEDRO III	No	Repeat Order	within the calendar year 2022				HEDF	161,600.00	161,600.00		
	Semi Expendable-Furnitures and Fixture												
	Office Chair - swivel 360 degrees with seat height adjustment - Black	BAC Unit	No	Small Value Procurement	within the calendar year 2022				GAA	7,000.00	7,000.00		
5020401000	WATER EXPENSES												
	Water Expenses	CHEDRO III	No	Direct Contracting	within the calendar year 2022				GAA	30,000.00	30,000.00		
5020402000	ELECTRICITY												
	SFELAPCO	CHEDRO III	No	Direct Contracting	within the calendar year 2022				GAA	965,000.00	965,000.00		
5020501000	POSTAGE & COURIER EXPENSES												
	Philpost	CHEDRO III	No	Agency to Agency	within the calendar year 2022				GAA	20,000.00	20,000.00		
	Courier Services	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	40,000.00	40,000.00		
50205020 00	TELEPHONE EXPENSES												
5020502001	MOBILE		No	Small Value Procurement	within the calendar year 2022				GAA				
	Smart / Globe	CHEDRO III	No	Direct Contracting	within the calendar year 2022				GAA	72,000.00	72,000.00		
	Call & Text Cards	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	50,000.00	50,000.00		
5020502002	LANDLINE		No	Small Value Procurement	within the calendar year 2022				GAA				
	PLDT	CHEDRO III	No	Direct Contracting	within the calendar year 2022				GAA	155,000.00	155,000.00		
5020503000	INTERNET SUBSCRIPTION EXPENSES												
	PLDT	CHEDRO III	No	Direct Contracting	within the calendar year 2022				GAA	150,000.00	150,000.00		

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					Ads/Post of IACB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50210030 00	EXTRAORDINARY AND MISCELLANEOUS EXPENSES												
	Extraordinary and Miscellaneous Expense	CHEDRO III	No	N/A	within the calendar year 2022				GAA	135,600.00	135,600.00		
50211010 00	LEGAL SERVICES												
	Notarial Fee	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	20,000.00	20,000.00		
50211990 00	AUDITING SERVICES												
	Auditing Services	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	5,000.00	5,000.00		
50211990 00	OTHER PROFESSIONAL SERVICES												
	RQAT Members	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	300,000.00	300,000.00		
	Honoraria of Speakers	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	200,000.00	200,000.00		
5021203000	JANITORIAL SERVICES												
	Janitorial services	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	34,000.00	34,000.00		
5021202100	SECURITY SERVICES												
	Security Services	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	732,000.00	732,000.00		
50213040 00	REPAIRS & MAINTENANCE - BUILDINGS AND OTHER STRUCTURES												
	Buildings	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	30,000.00	30,000.00		
	Construction of Storage Room	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	400,000.00	-	400,000.00	
	Swing Door with fixed analog frame and clear glass to be installed at the 3rd floor	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	40,750.00	40,750.00		
	Cables and switch for the migration of servers and enhancement of network infrastructure	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	88,150.00	88,150.00		
	Electrical Materials for the migration of servers and enhancement of network infrastructure	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	10,652.96	10,652.96		
	Installation of sanitary PVC pipes from the septic tank to the existing drainage system of CHEDRO III going through the perimeter fence of the building to the creek	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	8,000.00	8,000.00		
	Materials for the migration of CCTV in the server room	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	14,460.00	14,460.00		
	Materials for the migration of servers and enhancement of network infrastructure	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	11,825.00	11,825.00		
	PVC pipes for the repair of comfort rooms	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	3,074.00	3,074.00		
	Labor for the removal and plastering of door jamb	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	2,800.00	2,800.00		
	Swing tempered glass single door, counter acrylic on analog aluminum frame and glass partition without doors on analog aluminum frame to be installed at the 1st and 2nd floor	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	137,500.00	137,500.00		
	Glass partition and glass sliding doors on the CHEDRO3 building convocation area	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	55,000.00	55,000.00		
	Technical Inspection and evaluation of electrical wirings	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	3,000.00	3,000.00		
	Replacement of existing under size wire and panel board	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	182,226.24	182,226.24		
50213050 00	REPAIRS & MAINTENANCE - MACHINERY AND EQUIPMENT												
	Office Equipment	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	10,000.00	10,000.00		
	General cleaning service of the 10 window type airconditioning units	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	13,000.00	13,000.00		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Project)
					Ads/Post of IAES	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Information and Communication Technology Equipment	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	20,000.00	20,000.00		
50213060 01	REPAIRS & MAINTENANCE - TRANSPORTATION EQUIPMENT												
	Motor Vehicles	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	100,000.00	100,000.00		
	Replacement of four car radial tire of the office vehicle toyota innova (SAA 8787)	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	32,000.00	32,000.00		
	Materials for the repair of Mitsubishi Adventure (SHJ 738)	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	10,000.00	10,000.00		
	Installation of car tint and repair of interior door power lock on passenger side for toyota innova (SAA 8787)	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	1,800.00	1,800.00		
50213070 00	REPAIRS & MAINTENANCE - FURNITURE & FIXTURES												
	Furnitures and Fixtures	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	5,000.00	5,000.00		
5021501001	TAXES, DUTIES & LICENSES												
	Registration of Service Vehicle	CHEDRO III	No	Agency to Agency	within the calendar year 2022				GAA	15,000.00	15,000.00		
50215020 00	FIDELITY BOND PREMIUMS												
	Bureau of Treasury Bond	CHEDRO III	No	Agency to Agency	within the calendar year 2022				GAA	150,000.00	150,000.00		
502 1503000	INSURANCE EXPENSES												
	Comprehensive Insurance for Motor Vehicles	CHEDRO III	No	Agency to Agency	within the calendar year 2022				GAA	20,000.00	20,000.00		
	Comprehensive Insurance for CHEDRO III Building	CHEDRO III	No	Agency to Agency	within the calendar year 2022				GAA	125,000.00	125,000.00		
50299010 00	ADVERTISING EXPENSES												
	Publication of Vacant Positions in the Local Newspaper	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	20,000.00	20,000.00		
502 9901000	PRINTING AND PUBLICATION EXPENSES												
	CHEDRO III Bulletin	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	50,000.00	50,000.00		
	Printing of Tarpaulins	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	10,000.00	10,000.00		
	Tarpaulin for the CHED Chairman Popoy De Vera regarding his recent award received from the Civil Service Commission	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				HEDF	550.00	550.00		
	Tarpaulin for the Onsite Formulation of Handbook on OSDS for various STUFAPS and other Programs/Projects	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	1,500.00	1,500.00		
	Tarpaulin for the Philippine CSC Anniversary September 2022	Administrative Division	No	Small Value Procurement	within the calendar year 2022				HEDF	600.00	600.00		
	Tarpaulin for the Celebration on National Crime Prevention Week (NCPW)	Administrative Division	No	Small Value Procurement	within the calendar year 2022				HEDF	1,000.00	1,000.00		
	Tarpaulin for National Family Week September 26-30, 2022	Administrative Division	No	Small Value Procurement	within the calendar year 2022				HEDF	400.00	400.00		
	Tarpaulin for the 33rd National Statistics Month	Administrative Division	No	Small Value Procurement	within the calendar year 2022				HEDF	600.00	600.00		
	Printing of Advocacy Materials	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	10,000.00	10,000.00		
502 9903000	REPRESENTATION EXPENSES												
	Catering Services for the conduct of the following activities:	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	71,350.00	71,350.00		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Project)
					Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Meals and snacks during the Mock Visit of CHED Regional Office III for the Project: Operational Diagnostic and Action Planning for FY 2021-2022 on July 13, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	8,545.00	8,545.00		
	Snacks and meals during onsite Full-time Delivery Unit (FDU) validation of the FY 2022 Mid-year Agency Performance on August 23, 2022	Administrative and Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	3,950.00	3,950.00		
	Snacks during the Universal Prevention Curriculum on Substance Use-Curriculum 5: School-based Prevention Invention Training on September 6-8, 2022	Administrative and Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	15,000.00	15,000.00		
	Meals and snacks during the CHED Central Luzon ASEAN Celebration 2022 on August 22, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	35,000.00	35,000.00		
	Snacks and meals during the CHEDRO CL Planning for Manpower Complement on December 19, 2022	Administrative Division	No	Small Value Procurement	within the calendar year 2022				GAA	3,245.00	3,245.00		
50299090 00	RENT EXPENSES / RENTS - EQUIPMENT												
	Photocopier	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	65,000.00	65,000.00		
	Rent-Motor Vehicle for the conduct of the following activities:	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	507,950.00	507,950.00		
	Van rental for the 2022 UniFast Midyear Assessment, Catch-up Plan and Public Services Values Seminar on July 6-9, 2022	Unifast Unit	No	Small Value Procurement	within the calendar year 2022				GAA	17,000.00	17,000.00		
	Van rental for CHED-CO employees who attended the REAP at Hotel Stotsenberg, Clark Freeport, Pampanga on July 5-8, 2022	Administrative Division	No	Small Value Procurement	within the calendar year 2022				HEDF	6,000.00	6,000.00		
	Van rental for the Onsite Formulation of Handbook on OSDS various STUFAPS and Other Programs/ Projects	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	51,000.00	51,000.00		
	Van rental for the Consultation Workshop on the Formulation of PSG for BS Agribusiness	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	70,000.00	70,000.00		
	Van rental for the Sustaining the Implementation of Flexible Learning in Higher Education of August 7-8, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	36,000.00	36,000.00		
	Van rental for the Occular visit to the Manila Time College of Subic, Olongapo, Zambales for their application to offer the BS in Digital Forensic and BS in Artificial Intelligence and Robotics on Aug 11-12, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	30,000.00	30,000.00		
	Van rental for the Occular visit to Central Luzon State University, Nueva Ecija relative to its application for COPC for BS Meteorology Program on August 22-23, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	30,000.00	30,000.00		
	Van rental for the Onsite Zonal Public Orientation on CMO No. 25, series 2021 "Policies Standards and Guidelines for BS Pharmacy Program (Luzon)" on September 5-6, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	30,000.00	30,000.00		
	Van rental for the Onsite Zonal Public Consultation on the Proposed PSG for BS Public Health Program (Luzon) on Sept. 8-9, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	30,000.00	30,000.00		

Code (PAF)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Project)
					Adul/Post of (AEB)	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Van rental for the Onsite Workshop of the NSTP Technical Working Group Member on September 21-23, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	34,000.00	34,000.00		
	Van rental for the Orientation on Customer Management (Training on Basic Videography for Documentation) on September 26-30, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	60,000.00	60,000.00		
	Van rental for the Workshop with CHEDRO's on the Implementation of CHED and TESDA JMC on the Issuance of the NSTP Serial Number and Proposed CMO on Guidelines and Procedures for the Implementation of NSTP in all HEI's on November 7-9, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	54,000.00	54,000.00		
	Van rental for the Workshop of the Technical Working Group (TWG) to enhance Monitoring Tool to Operationalize Student Affairs and Services (SAS) in Higher Education Institution (HEI) on November 8-9, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	36,000.00	36,000.00		
	Van rental for the Monitoring and Evaluation of CHED-Funded Extension Programs/Projects Batch 2	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	48,000.00	48,000.00		
	Van rental for the Monitoring and Evaluation of CHED-Funded Extension Programs/Projects of Tarlac Agricultural University (TAU), Camiling Tarlac and Bulacan Agricultural State College (BASC), San Ildefonso, Bulacan on November 14-17, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	48,000.00	48,000.00		
	Van rental for the OSDS Workshop for Review and Evaluation of FY 2022 Programs and Projects on December 13-15, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				GAA	34,000.00	34,000.00		
	Van rental for the Executive Conference on Internationalization on November 25, 2022	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	15,000.00	15,000.00		
	Van rental for the monitoring and evaluation of the implementation of flexible learning and Student Affairs and Services	Technical Division	No	Small Value Procurement	within the calendar year 2022				HEDF	40,000.00	40,000.00		
5029000 00	MEMBERSHIP DUES AND CONTRIBUTIONS TO ORGANIZATIONS												
	Annual Dues to DM Government Center	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	52,500.00	52,500.00		
502 9007000	OTHER SUBSCRIPTION EXPENSES												
	Subscription for Web-Hosting	CHEDRO III	No	Direct Contracting	within the calendar year 2022				GAA	117,600.00	117,600.00		
	Newspaper Subscription	CHEDRO III	No	Small Value Procurement	within the calendar year 2022				GAA	10,000.00	10,000.00		
	TOTAL								23,925,130.93	23,525,130.93	400,000.00		

We hereby warrant that the total amount reflected in this Annual Office Supplies/Equipment Procurement Plan to procure the listed supplies/equipment has been included in or is within our approved budget for the year.

Prepared by:

FRANCIS DOMINIC G. DE GUZMAN
Education Supervisor II
Head, BAC-Secretariat

Francis

Reviewed by:

LORNA L. YUBI
Chief Education Program Specialist
BAC-Chairman

Approved by:

DR. LEONIDA B. SIGUA-CALAGUI, LL.B, CESO III
Director IV
Head of Procuring Entity

Leonida

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Project)
					Advs/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

DEFINITION

1. **PROGRAM (BESF)**- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)**- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
8. **Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.