



COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE III

RELEASED

JAN 06 2023

CHEDRO III

CHEDRO-III MEMORANDUM

No. 02, series of 2023

For : ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF PUBLIC AND PRIVATE HIGHER EDUCATION INSTITUTIONS (HEIs) IN CENTRAL LUZON

Subject : CALL FOR SUBMISSION OF DOCUMENTARY REQUIREMENTS FOR VALIDATION AND VERIFICATION PROCESS OF NEW AND CONTINUING TULONG DUNONG PROGRAM (TDP) GRANTEES FOR THE FIRST SEMESTER OF ACADEMIC YEAR 2022-2023

Date : 3 January 2023

Relative to the implementation of the Tulong Dunong Program (TDP), all Higher Education Institutions (HEIs) are enjoined to submit documentary requirements for the validation and verification process of this Office of new and continuing Tulong Dunong Program (TDP) grantees for the 1st Semester, AY 2022-2023.

CONTINUING TDP

- Annex 5: TDP Continuing Form (Soft and Hard Copy)
 - TDP Continuing Form 1
 - TDP Continuing Form 2
 - TDP Continuing Form 3
 - TDP Continuing Form 4
- Copy of Leave of Absence (LOA) approved by the HEI (for non-enrolment during the 1st Semester)

NEW TDP

- Annex 2 Certified List of New TDP Applicant
- Annex 1 TDP Application Form
- Certificate of Indigency of all enrolled applicants
- Certified Electronically Generated Certificates of Registration Registration-Certificates of Enrolment (PDF)
- Copy of Leave of Absence (LOA) approved by the HEI (for non-enrolment during the 1st Semester)

HEIs are requested to submit the softcopies of the documents through the link https://docs.google.com/forms/d/e/1FAIpQLScu9GAOlP7zMDiOjGEgHKjRnKmE_sfeOKjeUTN5lo8yS1LbpQ/viewform.

It is informed that failure to submit the requested documents on or before **January 20, 2023** would mean permanent deletion from the UniFAST portal and forfeiture of grant/benefit of the student.

Should there be other queries, the concerned staff may directly coordinate with Mr. Conrado B. Nolasco, UniFAST Regional Coordinators, through mobile numbers 0969-388-3600 (for SMART)/0965-9253-640 (for TM) or e-mail at unifastro3@ched.gov.ph.

For your reference and guidance.


DR. LEONIDA SIGUA-CALAGUI, LLB, CESO III
Director IV

Matulungin Street, Diosdado Macapagal Regional Government Center, Maimpis, City of San Fernando, Pampanga 2000

<https://chedro3.ched.gov.ph/> chedro3@ched.gov.ph <https://www.facebook.com/CHEDRegionalOffice3>

T: (045) 436-1847 / (045) 402-6659 | F: (045) 455-1662