



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION  
Regional Office III

**NOTICE TO PROCEED**

April 4, 2023

**MS. PRECY D. VITUG**

Sales Executive

A.Mendoza Trading and General Merchandise

Sta. Catalina, Floridablanca, Pampanga

Dear **MS. VITUG:**

Notice is hereby given A. Mendoza Trading and General Merchandise, Sta. Catalina, Floridablanca, Pampanga for the supplies for CHED Comprehensive Course on Mediation Batch 3 on April 10 – 15, 2023 effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

*by*  
**DR. LEONIDA B. SIGUA-CALAGUI, LLB, CESO III**  
Director IV

CONFORME:

*PRECY D. VITUG*  
*SALES EXECUTIVE*  
PRINTED NAME/POSITION

*[Handwritten Signature]*  
SIGNATURE

*April 4-2023*  
DATE