



COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE III

CHEDRO-III MEMORANDUM

No. 093, series of 2023

RELEASED
JUN 20 2023
CHEDRO III

For : ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF HIGHER EDUCATION INSTITUTIONS (HEIs) IN REGION III

Subject : CALL FOR APPLICATIONS FOR THE MEMBERS OF THE REGIONAL QUALITY ASSESSMENT TEAM (RQAT)

Date : June 19, 2023

Pursuant to the CAO NO. 3, S. 2014, otherwise known as the "*Revised Guidelines in the Operation of Regional Quality Assessment Teams (RQATs)*", the CHED Central Luzon Regional Office III (CHED CL RO III) is opening the call for applications for RQAT membership for the following disciplines/fields/areas:

- **Agriculture Education:**
 - Agribusiness;
 - Agricultural and Biosystems Engineering;
 - Forestry;
 - Marine Biology; and
 - Veterinary Medicine.
- **Allied Health:**
 - Radiologic Technology;
 - Medical Technology;
 - Nursing;
 - Pharmacy; and
 - Occupational Therapy.
- **Business Management Education:**
 - Customs Administration and
 - Entrepreneurship.
- **Criminal Justice Education**
- **Engineering Education:**
 - Aeronautical / Aviation Engineering;
 - Civil Engineering;
 - Computer Engineering;
 - Electrical Engineering;
 - Electronics Engineering;
 - Industrial Engineering;
 - Manufacturing Engineering; and
 - Mechanical Engineering.



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- **Humanities, Social Sciences, Communications:**
 - Psychology.
- **Information Technology.**
- **Teacher Education.**

The RQATs in the different clusters of disciplines shall provide technical assistance to the CHED CL RO III in the monitoring and evaluation of programs of HEIs in terms of compliance with the minimum requirements as embodied in the respective Policies, Standards and Guidelines (PSGs). Further, the RQAT's expertise may also be tapped for other functions as deemed necessary.

The **intent to serve (application letter) should be submitted on or before Friday, July 7, 2023** addressed to:

MS. LORA L. YUSI
OIC-Office of the Director IV
Chief Education Program Specialist.

The following general procedure in the selection of the RQAT members shall be adopted:

1. The CHED CL RO III shall issue a call for applications addressed to the Presidents/School Heads of HEIs in the region.
2. The CHED CL RO III Technical Division (TD) shall oversee receiving and evaluating all nominations.
3. The CHED CL RO III TD shall provide a short-list of qualified nominees based on the following eligibility and selection criteria:
 - a. The nominee should come from any of the following:
 - i. HEIs with autonomous / deregulated status, or with COE / COD programs, or with programs accredited by recognized accrediting bodies or SUCs given Level III or Level IV status by CHED-DBM, or SUCs identified by law as national universities; or
 - ii. Relevant industry/sector; or
 - iii. Relevant accredited / recognized Professional Associations / Organization; or
 - iv. Appropriate government / non-government agencies.
 - b. The nominee should be:
 - i. Duly recommended by the HEI President / School Head;
 - ii. A Filipino citizen and of good moral character (no pending case involving moral turpitude);
 - iii. Known to have the integrity and credibility in the practice of his/her profession;
 - iv. Must be a graduate from reputable higher education institution/s:
 1. At least a master's degree holder in his/her field of specialization or with extensive industry experience or a successful



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- practitioner, *if to be involved in the evaluation of undergraduate programs*
2. At least a doctorate degree holder in his/her field of specialization, *if to be involved in the evaluation of graduate programs*
 - v. Holds a permanent position as a Faculty Member / Department Head / College Dean for those coming from the academe.
 - vi. With at least five (5) years teaching experience in the discipline for those coming from the academe.
 - vii. With valid Professional Regulatory Commission (PRC) license, if applicable.
 4. The CHED CL RO III TD shall ensure that qualified nominees have no conflict of interest before they are appointed as RQAT members.
 5. The CHED CL RO III TD shall submit the list of qualified nominees to the Office of the Director IV for review and final approval.
 6. The Office of the Director IV shall have the authority to approve and appoint among the qualified nominees, members of the RQAT.
 7. The Office of the Director IV shall conduct and RQAT Orientation and issue a certificate of membership to the approved RQAT members prior to deployment.

Relative to this, the CHED CL RO III respectfully requests your support and cooperation by recommending qualified faculty and staff to serve as RQAT members.

The faculty/staff should submit the following documents, through chedro3@ched.gov.ph copy furnished mtsalta@ched.gov.ph:

1. Letter of intent/application to serve as RQAT member duly approved by the President/School Head
2. Curriculum Vitae of the nominee
3. Notarized Certificate of Employment
4. Photocopy of valid PRC ID, if applicable
5. TOR / Diploma for the Master's and/or Doctorate program/s

Rest assured that the data collected from this undertaking will be used solely for its intended purpose.

Should there be any further queries, the concerned staff may directly coordinate with Dr. Maria Teresa S. Salta, Education Supervisor II at telephone number (045) 402-6659 or email at mtsalta@ched.gov.ph.

MS. LORA L. YUSI

OIC-Office of the Director IV
Chief Education Program Specialist