



COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE III

RELEASED
OCT 06 2023
CHEDRO III

CHEDRO-III MEMORANDUM

No. 181 series of 2023

FOR: **ALL DELIVERING HIGHER EDUCATION INSTITUTIONS (DHEIs) AND ALL CHEDRO-III APPROVED SCHOLARS UNDER SCHOLARSHIPS FOR STAFF AND INSTRUCTORS' KNOWLEDGE ADVANCEMENT PROGRAM (SIKAP)**

SUBJECT: **SUBMISSION OF DOCUMENTS FOR PUBLICATION INCENTIVE AND THESIS/ DISSERTATION/ CAPSTONE PROJECT ALLOWANCE**

DATE: **OCTOBER 03, 2023**

Pursuant to Section C of the SIKAP Handbooks for the Full-Time Study and Part-Time Study, it is informed that SIKAP scholars may avail the following incentives, as indicated in Annex A, subject to availability of funds:

1. Publication incentive, for scholars under the **Full-Time** and **Part-Time** Study; and
2. Thesis/ Dissertation/ Capstone Project Allowance, for scholars under **Part-Time Study Packages B and C**.

Interested and eligible scholars who wish to avail any of the identified available incentives must accomplish the *Assistance and Incentives Application Form (Annex B)* along with the *Application for Publication Incentive template (Annex C)* or the *Application for Thesis/ Dissertation/ Capstone Project Allowance template (Annex D)*, as applicable. These forms are also made accessible in the following link for easy reference of scholars:

https://drive.google.com/drive/folders/1SMV9G3uhUqhz5Zfk47oJaj_OfXhg3_hH?usp=drive_link.

Relative to this, kindly accomplish necessary documents and submit via courier on or before **October 11, 2023** addressed to CHED Regional Office III (Attention: Local Graduate Scholarships Office – SIKAP Grant), Matulungin Street, Regional Government Center Maimpis, City of San Fernando, Pampanga. It is also advised that scanned copies be emailed in advance to sikapgrant.r3@ched.gov.ph.

Given the timelines on the request for funding for SIKAP, submissions beyond the set deadline can no longer be considered.

For more information, the concerned may coordinate directly with Ms. Reena Jade N. Basco, PTS II of the Local Graduate Scholarships Office (LGSO) Unit at 0975-170-2388 or e-mail at sikapgrant.r3@ched.gov.ph.


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