



Republic of the Philippines  
**OFFICE OF THE PRESIDENT**  
**COMMISSION ON HIGHER EDUCATION**  
Regional Office III

**NOTICE TO PROCEED**

October 03, 2023

**MS. MA. RITA TERESITA S. JINGCO**  
Vice President Corporate Account  
Greene Manor (Otel Wall Street Corporation)  
Lazatin Blvd., City of San Fernando, Pampanga

Dear Ms. Jingco:

Notice is hereby given to Greene Manor (Otel Wall Street Corporation), Lazatin Blvd., City of San Fernando, Pampanga for the "General Orientation for all COs and JOs" on October 4, 2023 effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

**MS. LORA LANDAYAN-YUSI**  
Chief Education Program Specialist  
Officer-In-Charge, Office of the Director IV

CONFORME:

**MA. RITA TERESITA S. JINGCO**

\_\_\_\_\_  
PRINTED NAME/POSITION

\_\_\_\_\_  
SIGNATURE

OCTOBER 03, 2023  
DATE