



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION



MEMORANDUM FROM THE OFFICE OF THE CHAIRPERSON

TO : ALL PRESIDENTS/ HEADS OF PRIVATE AND PUBLIC HIGHER
EDUCATION INSTITUTIONS (HEIs)

SUBJECT : SURVEY OF THE SECOND CONGRESSIONAL COMMISSION
ON EDUCATION (EDCOM II)

DATE : 30 NOVEMBER 2023

Pursuant to Republic Act No. 11899, EDCOM II was established and mandated to conduct comprehensive national evaluation and assessment of the problems faced by the Philippine education system, with the goal of recommending transformative policies and programs to resolve the learning crisis in our country. Some of its functions are to secure data, reports, and other similar documents from departments, bureaus, offices, or instrumentations of the government; conduct multi-stakeholder consultations; and formulate policy and program recommendations regarding educational governance and management.

In this regard, EDCOM II is conducting a survey on the profile of private Higher Education Institutions (PHEIs) thus, the Commission on Higher Education is encouraging all PHEIs to provide the data being requested by EDCOM II through the link: <https://tinyurl.com/HEIQuestionnaire> by 07 December 2023.

Attached is a copy of the letter of Dr. Karol Mark R.Yee, the Executive Director of EDCOM II, for details and contact information

Thank you for your usual cooperation.

J. PROSPERO E. DE VERA III, DPA
Chairperson



20 November 2023

Dear **Presidents of Private Higher Education Institutions:**

Greetings from the Second Congressional Commission on Education (EDCOM II).

Established through Republic Act 11899, the mandate of EDCOM II is to conduct a comprehensive national evaluation and assessment of the problems faced by the Philippine education system, with the goal of recommending transformative policies and programs to resolve our learning crisis.

Part of its powers and functions under Section 7 of the law is to secure data, reports, and other similar documents from departments, bureaus, offices, or instrumentalities of the government and conduct multi-stakeholder consultations, and formulate policy and program recommendations regarding educational governance and management. In this connection, we would like to request your Higher Education Institution (HEI) and those under you—if your HEI is composed of a main campus and branches—to **respond to the first descriptive questionnaire in the aid of policy making**: <https://tinyurl.com/HEIQuestionnaire>.

We would also like to request that HEI systems with branches consolidate and submit the responses of respective branches. To ensure data integrity, we likewise request the HEI President's confirmation of responses submitted by the HEI(s) under their jurisdiction.

The questionnaire aims to capture profiles of HEIs and collect data on existing quality assurance mechanisms. It covers several sections:

1. Enrollment and graduation figures
2. Programs offered
3. Faculty profile
4. Local and international linkages
5. Internal quality assurance mechanisms
6. Participation in external quality assurances
7. CHED-defined quality assurance

It is highly recommended that the questionnaire be answered by designated staff members with knowledge and access to data pertaining to the aforementioned subjects, provided that they are granted permission to answer it by the HEI President. Should the need arise, the designated staff members will act as the focal persons for further inquiries made by EDCOM II. The same focal person can be appointed for multiple sections within the questionnaire. Please note that there is a section at the end of each section of the questionnaire, requesting for the focal person's contact information.





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We request that HEIs:

1. Answer the said questionnaire on or before **7 December 2023**, and;
2. Submit the confirmation of survey response submission and undertaking, signed by the HEI President, on or before **7 December 2023** (see Annex A). Please note that one submission of the confirmation of survey response on behalf of the entire HEI system, inclusive of branches, suffices. Submit the Confirmation of Survey Response in the link:
<https://tinyurl.com/HEIConfirmationofSubmission>.

If in case it is not possible to submit all or some of the data requested, kindly provide the EDCOM II the reasons thereof.

Should you have any questions or clarifications, you may contact Paula Birung, Research Assistant, of EDCOM II at 85526601 (trunkline) loc. 5121, or through email researcher@edcom2.gov.ph.

Thank you in advance for your support.

Very truly yours,

Karol Mark R. Yee, Ph.D.
Executive Director



Annex A. CONFIRMATION OF SUBMISSION

This is to confirm the submission of the Higher Education Institutions Questionnaire on _____. This further affirms the truthfulness of the responses made by our appropriate staff/officer.

By this submission, I adhere to EDCOM II's appropriate processing of such data together with and/or separately from those generated, collected from other agencies, individuals, and entities for the purposes of research, evaluation, assessment and other purposes and objectives of the Commission pursuant to RA 11899.

President
(Signature over Printed Name)

Higher Education Institution Name



22 November 2023

J. PROSPERO E. DE VERA III, DPA
Chairperson
Commission on Higher Education

Through: **ATTY. CINDERELLA FILIPINA BENITEZ-JARO**
Executive Director
Commission on Higher Education

Dear **Chairperson De Vera III**:

Greetings from the Second Congressional Commission on Education (EDCOM II).

Established through Republic Act 11899, the mandate of EDCOM II is to conduct a comprehensive national evaluation and assessment of the problems faced by the Philippine education system, with the goal of recommending transformative policies and programs to resolve our learning crisis.

Part of its powers and functions under Section 7 of the law is to secure data, reports, and other similar documents from departments, bureaus, offices, or instrumentalities of the government and conduct multi-stakeholder consultations. In line with this, we would like to request your assistance in **disseminating to private higher education institutions (HEIs)**, the following:

- (1) A **questionnaire** titled, "Higher Education Institutions Questionnaire";
- (2) **Letter of Request for Response** addressed to the HEI Presidents regarding their submission and confirmation of the responses of their HEI or their branches.

This descriptive questionnaire (item 1) is the first of a series to be conducted through CHED to aid policy making. The questionnaire (item 1) aims to capture profiles of HEIs and collect data on existing quality assurance mechanisms. The questionnaire has sections on:

1. Enrollment and graduation figures;
2. Programs offered;
3. Faculty profile;
4. Local and international linkages; and,
5. Internal and external quality assurance.

These topics will aid the EDCOM II's research on the priority area of "Quality Assurance" under the Higher Education sub-committee.

A soft copy of the questionnaire is also enclosed. Thus, we request that the soft copy is also disseminated with both letters.





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Considering the timelines related to the ongoing consultations and discussions, may we request that the survey and letter be disseminated by **23 November 2023**, and bcc: researcher@edcom2.gov.ph.

Should you have any questions or clarifications, please contact Paula Birung of our office through email (researcher@edcom2.gov.ph) or 85526601 (trunkline) loc. 5121.

Thank you for your continued support.

Very truly yours,

Karol Mark R. Yee, Ph.D.
Executive Director

RECEIVED
RECORDS SECTION
COMMISSION ON HIGHER EDUCATION



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