



COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE III

RELEASED
JAN 26 2024
CHEDRO III

CHEDRO-III MEMORANDUM
No. 023, series of 2024

For : **ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF HIGHER EDUCATION INSTITUTIONS (HEIs) IN REGION III**

Subject : **FOREIGN STUDENTS DATA FOR FIRST SEMESTER ACADEMIC YEAR 2023-2024**

Date : **25 January 2024**

The Commission on Higher Education - Office of Student Development and Services (OSDS) collects standardized data and information to develop a more responsive database on student development and services.

In line with this, all HEIs with foreign students enrolled for the **First Semester Academic Year 2023-2024** are requested to accomplish the Foreign Student Database Template, which can be downloaded through this link: <https://bit.ly/3tG4Lmr>. Kindly refer to the "Unedited Instructions" tab for the instructions on how to properly fill out the form.

Accomplished forms should be sent to chedro3@ched.gov.ph, copy furnished irtayag@ched.gov.ph, **on or before February 9, 2023**.

Should there be any queries/clarifications, the designated staff may directly coordinate with Dr. Jarrent Tayag, Education Supervisor II, at telephone number (045) 402-6659 or email at irtayag@ched.gov.ph.

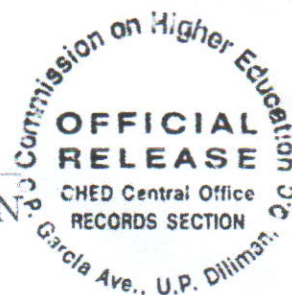
For the HEIs' usual support and participation.

DR. LORA L. YUSI
Officer-in-Charge, Office of the Director IV



Republic of the Philippines
OFFICE OF THE PRESIDENT

COMMISSION ON HIGHER EDUCATION



MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR

No. 50, series of 2024

TO : CHED REGIONAL DIRECTORS AND OFFICERS IN-CHARGE

SUBJECT : COLLECTION OF DATA FOR FOREIGN STUDENTS ENROLLED IN PHILIPPINE HIGHER EDUCATION INSTITUTIONS FOR AY 2023-2024

DATE : January 18, 2024

In line with the annual submission of Student Development Services (SDS) Data, all CHED Regional Offices (CHEDROs) are enjoined to remind the Higher Education Institutions authorized to admit foreign students to submit the list of foreign students enrolled in Philippine higher education institutions (HEIs) for 1st Semester of **Academic Year 2023-2024** using the prescribed template. You may access the template through the link: <https://bit.ly/3tG4Lmr>

Please advise the HEIs to download the template and follow the instructions indicated in the "Unedited Instructions" worksheet included in the file. A signed cover letter (pdf file) by the University President or Head of Institution along with the accomplished template (excel file) shall be submitted by the HEIs to the concerned CHEDROs.

CHEDROs are instructed to check the completeness (i.e. all fields are complete) and ensure that all HEIs with foreign students enrolled for 1st Semester of AY 2023-2024 have submitted their data. Kindly forward the regional consolidated data, in excel file format, of HEIs to osds-isad@ched.gov.ph, along with an endorsement letter signed by the CHED Regional Director on/or before February 15, 2024. The data and information provided by HEI to CHED shall be considered confidential in nature and such data and information may not be divulged to any person unless authorized, as per Data Privacy Act of 2012.

For your compliance.


ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO

Executive Director IV

Contact us: executivedirector@ched.gov.ph / (+63) 998-592-1880

Give us Feedback: <https://bit.ly/OEDCCSS>