



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III

NOTICE TO PROCEED

December 19, 2023

MS. KAREN PEARL ENAJE

Senior Front Office Associate/Sales & Marketing
Somang Global Clark Corporation (Hotel Seoul)
Chico St. Abacan St. E. Aguinaldo St. Clark Freeport Zone

Dear Ms. Enaje:

Notice is hereby given to **Somang Global Clark Corporation** for the conduct of the **Office of the Executive Director (OED) Year-End Evaluation, Assessment and Planning on December 20-22, 2023** effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

MS. LORA L. YUSI

Chief Education Program Specialist
Officer-In-Charge, Office of the Director IV

CONFORME:

PRINTED NAME/POSITION

SIGNATURE

December 19, 2023
DATE