



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III

NOTICE TO PROCEED

November 21, 2023

MS. MA. RITA TERESITA S. JINGCO

Vice President Corporate Account
Greene Manor (Otel Wall Street Corporation)
2/F Skye Plaza Bldg., Lazatin Blvd., San Agustin
City of San Fernando, Pampanga

Dear Ms. Jingco:

Notice is hereby given to Greene Manor (Otel Wall Street Corporation), 2/F Skye Plaza Bldg., Lazatin Blvd., San Agustin, City of San Fernando, Pampanga for the "**Student Affairs and Services workshop**" on November 23, 2023 effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

MS. LORA LANDAYAN YUSI
Chief Education Program Specialist
Officer-In-Charge, Office of the Director IV

CONFORME:

MA. RITA TERESITA S. JINGCO
PRINTED NAME/POSITION

SIGNATURE

11/21/2023
DATE