

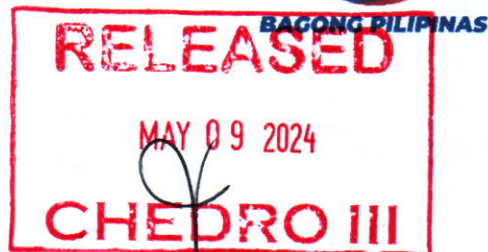


COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE III



CHEDRO-III MEMORANDUM
No. 09, series of 2024



For : ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF HIGHER EDUCATION INSTITUTIONS (HEIs) IN REGION III

Subject : FOREIGN STUDENTS DATA FOR ACADEMIC YEAR (AY) 2023-2024

Date : 09 May 2024

In reference to the issued Memorandum from the Office of the Executive Director (MOED) No. 50, series of 2024, with the subject "Collection of Data for Foreign Students Enrolled in Philippine Higher Education Institutions for AY 2023-2024" dated January 18, 2024, this Office reiterates the submission of foreign students data for AY 2023-2024 using the prescribed template. The template may be accessed at: <https://bit.ly/3tG4Lmr>.

Kindly refer to the "Unedited Instructions" tab for the instructions on how to properly fill out the form. A signed cover letter (pdf file) by the University President or Head of Institution along with the accomplished template (excel file) shall be submitted to chedro3@ched.gov.ph, copy furnished mdavid@ched.gov.ph, on or before May 14, 2024.

The data and information provided by the HEI to CHED shall be considered confidential in nature and such data and information may not be divulged to any person unless authorized, as per Data Privacy Act of 2012.

It is also reminded that per Executive Order (EO) No. 285, s. 2000 and IACFS Joint Memorandum Order (JMO) No. 01, s. 2017, failure to comply with the above required reports may be a ground for cancellation of the authority to admit foreign students granted by the Bureau of Immigration (BI).

Should there be any queries/clarifications, the designated staff may directly coordinate with Ms. Maricris Z. David, Education Program Specialist II, at telephone number (045) 402-6659 or email at mdavid@ched.gov.ph.

For the HEIs' strict compliance.

DR. LORA L. YUSI
Director IV