



COMMISSION ON HIGHER EDUCATION
REGIONAL OFFICE III



CHEDRO-III MEMORANDUM

No. 17 series of 2024

FOR: ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO
Executive Director IV

THROUGH: DR. CORINNA FRANCES O. CABANILLA
Director-in-Charge
Local Graduate Scholarships Office

**SUBJECT: SUBMISSION OF JULY 2024 REPORT ON SCHOLARSHIP STATUS AND
REPORT ON UTILIZATION OF FUNDS FOR SCHOLARSHIPS FOR STAFF
AND INSTRUCTORS' KNOWLEDGE ADVANCEMENT PROGRAM (SIKAP)
GRANT**

DATE: August 06, 2024



In compliance with the Memorandum from the Office of the Executive Director No. 17, series of 2024 dated 09 January 2024 and Memorandum from the Office of the Executive Director No. 114, series of 2024 dated 06 March 2024, this Office submits the following:

1. Report on Scholarship Status as of July 2024; and
2. Report on Utilization of Funds as of July 2024.

Should there be queries, the concerned staff may coordinate directly with Ms. Reena Jade N. Basco, PTS II or Mr. Renne S. Cuellar, PTS I of the Local Graduate Scholarships Office (LGSO) of CHED Regional Office III (CHEDRO-III) at 0975-170-2388 or e-mail at sikapgrant.r3@ched.gov.ph.


DR. LORA L. YUSI
Director IV

Annex J. Report on Scholarship Status

CHED RO 3
 Report as of July 2024

For updating of previous month's submission, kindly put a check (✓) mark as applies:

✓ **With Changes** **With NO Changes from the Previous Month's Submission**

Kindly complete the table below if there are changes from the previous month's submission:

Applicant Status	Scholar Status	Total # of Applicants / Scholars <i>(If there are no scholars classified in the specified status, indicate "N/A")</i>
Eligible	Active	24
	Probationary	N/A
	Non-Compliant	12
	Completed	8*
	On Return Service	2
	On Appeal Status	N/A
	Leave of Absence (LOA)	N/A
	Absence without Official Leave (AWOL)	N/A
	Suspended	N/A
	Terminated	N/A
	On Extension ¹	6
Revoked	N/A	6
Withdrawn, pending revocation	N/A	N/A
Withdrawn, pending CEB decision	N/A	N/A
Withdrawn, pending termination	N/A	N/A

* One (1) of the Completed scholar is under Part-Time Package B

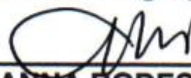
This is to certify that the above-information is accurate, correct, and final as of **July 31, 2024**. Any previous submissions/ data on record which prove inconsistent with the foregoing data are already reconciled upon final validation.

Prepared by:



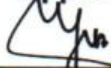
MS. REENA JADE N. BASCO
 Project Technical Staff II

Recommending Approval:



MS. ANNA RODESSA C. CALMA
 Permanent Alternate Focal Person

Approval:



DR. LORA L. YUSI
 Director IV

¹ Scholars with approved requests for extension, pursuant to Section E. No. 4 of the Handbook for SIKAP on Full-Time Study and Handbook for SIKAP on Part-Time Study

Report on Utilization
for the Scholarships for Staff and Instructors' Knowledge Advancement Program (SIKAP)
CHED Central Luzon Regional Office III

Report as of 31 July, 2024

Note: Please include all sub-allotments, inclusive of operational expenses

A. Sub-Allotments Released in 2024

No.	Sub-Allotment Release Order No.	Source (2023 Continuing / 2024 Current)	Amount of Sub-Allotment	Amount Obligated	Amount Disbursed	Amount to be Utilized for the Remainder of the Year ¹	Requested for Negation	Negation Sub-Allotment Release Order No.	Balance of Sub-Allotment	Reason for Return ²
1	2024-02	FY 2024 GAA	1,769,961.06	415,592.18	415,592.18	1,354,368.88	(1,354,359.38)	2024-27	9.50	Negation of Sub-ARO No. 2024-02 re: Transfer of funds for the operational and manpower complement of the LGSO Regional Coordinator Team for the period covered January to December 2024
2	2024-09	FY 2024 GAA	11,948,586.16	5,921,750.77	3,508,415.97	8,440,170.19	-		-	
3	2024-18	FY 2024 GAA	630,000.00	30,000.00	30,000.00	600,000.00	-		-	
		TOTAL	14,348,547.22	6,367,342.95	3,954,008.15	10,394,539.07	(1,354,359.38)		9.50	

B. Sub-Allotments Released in 2023 charged to FY 2023 GAA

No.	Sub-Allotment Release Order No.	Source	Amount of Sub-Allotment	Amount Obligated	Amount Disbursed	Amount to be Utilized for the Remainder of the Year ¹	Requested for Negation	Negation Sub-Allotment Release Order No.	Balance of Sub-Allotment	Reason for Return ²
1	2023-19	FY 2023 GAA	39,665.24	39,665.24	-	39,665.24	-		-	
2	2023-44	FY 2023 GAA	1,389,712.50	1,328,312.70	1,328,312.70	61,399.80	-		-	
3	2023-55	FY 2023 GAA	188,800.00	171,508.00	171,508.00	17,292.00	-		-	
4	2023-56	FY 2023 GAA	1,119,952.50	1,113,836.25	1,113,836.25	6,116.25	-		-	
5	2023-65	FY 2023 GAA	720,000.00	-	-	540,000.00	(720,000.00)	2023-74	0.00	Negation of SUB-ARO No. 2023-65 re: Additional Allotment for payment of publication incentive to the implementation of SIKAP
7	2023-75	FY 2023 GAA	720,000.00	180,000.00	180,000.00	540,000.00	-		-	
8	2023-79	FY 2023 GAA	5,105,415.16	3,626,306.30	3,626,306.30	1,479,108.86	-		-	
9	2023-80	FY 2023 GAA	338,578.92	279,919.44	279,919.44	58,659.48	-		-	
10	2024-28	FY 2023 GAA	1,354,359.38	520,430.17	457,519.67	896,839.71	-		-	
		TOTAL	10,976,483.70	7,259,978.10	7,157,402.36	3,099,081.34	(720,000.00)		-	

¹ Unobligated amounts, for obligation and disbursement within the year

² Attach separate breakdown if necessary

C. Sub-Allotments charged to FY 2022 GAA

No.	Sub-Allotment Release Order No.	Source	Amount of Sub-Allotment	Amount Obligated	Amount Disbursed	Obligated but Undisbursed	Amount Negated	Negation Sub-Allotment Release Order No.	Unutilized /Unobligated Sub-Allotment
1	2022-04	FY 2022 GAA	2,860,872.00	2,860,872.00	2,860,872.00				
2	2023-21	FY 2022 GAA	1,660,258.84	1,660,258.84	1,660,258.84				
3	2023-28	FY 2022 GAA	528,234.48	189,655.56	189,655.56	338,578.92	(338,578.92)	2023-82	
4	2023-29	FY 2022 GAA	19,930,125.85	13,582,157.19	13,582,157.19	6,347,968.66	(6,347,968.66)	2023-81	
5	2023-30	FY 2022 GAA	1,119,031.00	1,116,133.42	1,116,133.42	2,897.58	(2,897.58)	2023-83	
6	2023-61	FY 2022 GAA	118,500.00	118,500.00	78,834.76	39,665.24			
7	2022-32	FY 2022 GAA	2,808,821.09	1,048,000.00	1,048,000.00				1,760,821.09
8	2022-33	FY 2022 GAA	2,052,894.27	223,617.75	223,617.75				1,829,276.52

TOTAL	31,078,737.53	20,799,194.76	20,759,529.52	6,729,110.40	(6,689,445.16)	
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C2. Breakdown of Obligated but Undisbursed

No.	Sub-Allotment Release Order No.	Amount Obligated but	Reason for Non-Disbursement	Is the amount expected to be disbursed? (Yes / No)	Why or why not?
1	2023-61	39,665.24	Balance for the Travel Expenses for the Cluster Workshops held in CHEDRO V.	No	Excess amount for the Travel Expenses for the Cluster Workshops held in CHEDRO V.
2	2022-32	1,760,821.09	Probationary due to non-submission of complete documentary requirements.	No	Status of scholars: Three (3) are Revoked, and Five (5) are due for termination due to proven inability to complete the degree program within the approved study plan.
3	2022-33	1,829,276.52	Probationary due to non-submission of complete documentary requirements.	No	Status of scholars: Three (3) are Revoked, and Five (5) are due for termination due to proven inability to complete the degree program within the approved study plan.

D. Sub-Allotments charged to FY 2021 GAA under the P/A/P for Financial Assistance for Post-Graduate Studies

No.	Sub-Allotment Release Order No.	Source	Amount of Sub-Allotment	Amount Obligated	Amount Disbursed	Obligated but Undisbursed	Amount Negated	Negation Sub-Allotment Release Order No.	Utilized /Unobligated Sub-Allotment
1	2021-03	FY 2021 GAA	2,868,872.00	2,868,872.00	2,868,872.00				-
2	2021-32	FY 2021 GAA	54,707.75	54,707.75	54,707.75				-
3	2021-33	FY 2021 GAA	372,000.00	372,000.00	372,000.00				-
4	2022-02	FY 2021 GAA	8,000.00	8,000.00	8,000.00				-
5	2022-07	FY 2021 GAA	6,217,359.06	5,188,933.62	5,188,933.62				1,028,425.44
6	2022-08	FY 2021 GAA	6,898,311.30	6,031,554.20	6,031,554.20				866,757.10
7	2022-16	FY 2021 GAA	483,000.00	483,000.00	483,000.00				-
8	2022-35	FY 2021 GAA	842,365.35	646,359.25	646,359.25				196,006.10
9	2022-41	FY 2021 GAA	284,074.75	278,586.85	278,586.85				5,487.90
10	2022-45	FY 2021 GAA	1,636,515.53	1,099,147.29	1,099,147.29				537,368.24
11	2022-48	FY 2021 GAA	595,245.68	420,713.29	420,713.29				174,532.39
12	2022-49	FY 2021 GAA	230,627.59	230,627.59	230,627.59				-
13	2022-52	FY 2021 GAA	719,940.00	719,940.00	719,940.00				-
14	2022-57	FY 2021 GAA	952,500.00	615,000.00	615,000.00				337,500.00
15	2022-63	FY 2021 GAA	398,789.50	-	-				398,789.50
16	2022-64	FY 2021 GAA	1,610,937.71	1,564,448.41	1,564,448.41				46,489.30
17	2022-65	FY 2021 GAA	304,554.35	304,554.35	304,554.35				-
	TOTAL		24,477,800.57	20,886,444.60	20,886,444.60				3,591,355.97

D2. Breakdown of Obligated but Undisbursed

No.	Sub-Allotment Release Order No.	Amount Obligated but	Reason for Non-Disbursement	Is the amount expected to be disbursed? (Yes / No)	Why or why not?
1	2022-07	1,028,425.44	For termination, case is on going/ Excess Tuition and Other School Fees	No	- Mr. Lagunilla, a scholar due for termination due to proven inability to complete the degree program within the approved study plan, is no longer eligible for Term 2 and Term 3, AY 2021-2022 scholarship privileges, case is on going/ - Excess Tuition and Other School Fees

2	2022-08	866,757.10		For termination, case is on going/ Excess Tuition and Other School Fees						- Mr. Lagunilla, a scholar due for termination due to proven inability to complete the degree program within the approved study plan, is no longer eligible for Term 1 and Term 2, AY 2022-2023 scholarship privileges, case is on going/ - Ms. Lombres, a scholar due for termination due to proven inability to complete the degree program within the approved study plan, is no longer eligible for Term 2 and Term 3, AY 2022-2023 scholarship privileges/ - Excess Tuition and Other School Fees
3	2022-35	196,006.10	Excess Tuition and Other School Fees	No	No	Excess Tuition and Other School Fees				Excess Tuition and Other School Fees
4	2022-41	5,487.90	Excess Tuition and Other School Fees	No	No	Excess Tuition and Other School Fees				Excess Tuition and Other School Fees
5	2022-45	537,368.24	Special Case, Withdrawal of the Scholar	No	No	Withdrawal of Ms. Joanna Grace Ventura - No longer eligible for release				Excess Tuition and Other School Fees
6	2022-48	174,532.39	Excess Tuition and Other School Fees	No	No	Excess Tuition and Other School Fees				Excess Tuition and Other School Fees
7	2022-57	337,500.00	Non-submission of complete documentary requirements	No	No	Unreleased payment for honoraria of grant administrators of the following DHEIs due to non-submission of complete documentary requirements: (1) BPSU; (2) DHSU; and, (3) WUP				Withdrawal of Mr. Edward Torrefranca - No longer eligible for release
8	2022-63	398,789.50	Special Case, Withdrawal of the Scholar	No	No	Withdrawal of Mr. Edward Torrefranca - No longer eligible for release				Excess Tuition and Other School Fees
9	2022-64	46,489.30	Excess Tuition and Other School Fees	No	No	Excess Tuition and Other School Fees				Excess Tuition and Other School Fees

E. Sub-Allotments charged to FY 2021 GAA under the P/A/P for Scholarships for Faculty and HEI Administrators

No.	Sub-Allotment Release Order No.	Source	Amount of Sub-Allotment	Amount Obligated	Amount Disbursed	Obligated but Undisbursed	Amount Negated	Negation Sub-Allotment Release Order No.	Unused/Unobligated Sub-Allotment
1	2021-35	FY 2021 GAA	79,065.00	79,065.00	79,065.00	-	-	-	-
2	2021-36	FY 2021 GAA	26,470.00	26,470.00	26,470.00	-	-	-	-
3	2021-37	FY 2021 GAA	216,000.00	216,000.00	216,000.00	-	-	-	-
4	2021-38	FY 2021 GAA	567,971.28	567,971.28	567,971.28	-	-	-	-
5	2021-40	FY 2021 GAA	3,045,000.00	3,045,000.00	3,045,000.00	-	-	-	-
6	2021-42	FY 2021 GAA	56,987.48	56,987.48	56,987.48	-	-	-	26,469.92
7	2021-43	FY 2021 GAA	130,000.00	103,530.08	103,530.08	-	-	-	-
8	2022-05	FY 2021 GAA	291,370.00	291,370.00	291,370.00	-	-	-	-
9	2022-06	FY 2021 GAA	74,885.00	74,885.00	74,885.00	-	-	-	-
10	2022-11	FY 2021 GAA	167,400.00	167,400.00	167,400.00	-	-	-	-
11	2022-15	FY 2021 GAA	8,000.00	8,000.00	8,000.00	-	-	-	-
12	2022-17	FY 2021 GAA	90,000.00	90,000.00	90,000.00	-	-	-	-
13	2022-54	FY 2021 GAA	119,000.00	119,000.00	119,000.00	-	-	-	-
14	2022-56	FY 2021 GAA	131,000.00	131,000.00	131,000.00	-	-	-	-
	TOTAL		5,003,148.76	4,976,678.84	4,976,678.84	-	-	-	-

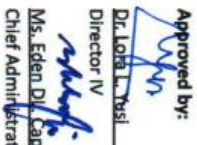
E2. Breakdown of Obligated but Undisbursed

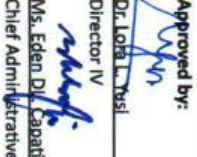
No.	Sub-Allotment Release Order No.	Amount Obligated but	Reason for Non-Disbursement	Why or why not?
1	2021-43	26,469.92	Excess Tuition and Other School Fees	Excess Tuition and Other School Fees

Prepared by: 
 Mr. Rene S. Cuellar
 PTS - 1

Recommending Approval: 
 Ms. Anna Kodessa C. Calma
 Permanent Alternate Focal Person

Certified by: 
 Ms. Anna Kodessa C. Calma
 ES II / OIC-Office of the Accountant

Approved by: 
 Dr. Lora L. Nysl
 Director IV


 Ms. Eden D. Capati
 Chief Administrative Officer