



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION  
Regional Office III



NOTICE TO PROCEED

September 11, 2024

Ms. Kelly Pitterman  
Operations Admin  
INFOWORX, INC.  
Mac Arthur Hi Way Cor. Sto. Cristo, 2009 Angeles City, Pampanga

Dear Ms. Pitterman:

Notice is hereby given to **INFOWORX, INC.** for the "Procurement of (1) Laptop, (1) Wireless Mouse and (1) Wireless Headphone to be used for ICT Office equipment to be used for the conduct of Regional Sports Coordinator's Tertiary Sports Development Program activities" effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

DR. LORA LANDAYAN YUSI  
Director IV

CONFORME:

KELLY PITTERMAN / OPERATIONS ADMIN  
PRINTED NAME/POSITION

[Signature]  
SIGNATURE

9/12/2024  
DATE