



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III



NOTICE TO PROCEED

October 10, 2024

MS. JOY VILLADOR

Banquet Sales Account Manager

Best Western Plus Metro Clark

Savers Mall, MacArthur HiWay, Balibago, Angeles City

Dear Ms. Villador:

Notice is hereby given to **Best Western Plus Metro Clark** procurement of the meals and venue to conduct the "**Executive Summit with SUC Presidents and Key Officials**" on October 15, 2024 effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

DR. LORA LANDAYAN YUSI

Director IV

CONFORME:

Joy Villador/ Sales Account Manager

PRINTED NAME/POSITION

SIGNATURE

October 10, 2024

DATE