



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III



NOTICE TO PROCEED

December 4, 2024

Ms. Bernadette N. Laput
Sales Account Executive
El Vistra Hotel (MANGELTVISTAN CORPORATION)
Malabanas, Angeles City, Philippines

Dear Ms. Laput:

Notice is hereby given to **El Vistra Hotel (MANGELTVISTAN CORPORATION)** for the procurement of Venue, Meals and Accommodation for the conduct of "OSDS 2024 Year-End Assessment and Strategic Planning Workshop on December 9-11, 2024", effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

DR. LORA LANDAYAN YUSI
Director IV

CONFORME:

<u>Bernadette N. Laput - Sales Acc. Exec.</u>	<u>[Signature]</u>	<u>Dec. 4, 2024</u>
PRINTED NAME/POSITION	SIGNATURE	DATE