



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION  
Regional Office III



NOTICE TO PROCEED

December 19, 2024

**Ms. Joy Villador**

Banquet Sales Account Manager

**Best Western Plus Metro Clark (JAD Savers Development Co., Inc.)**

Savers Mall, Mac Arthur Highway Balibago Angeles, City

**Dear Ms. Villador:**

Notice is hereby given to **Best Western Plus Metro Clark (JAD Savers Development Co., Inc.)** for the procurement of Venue, Meals, and Accommodation for the conduct of the 2024 CHEDRO3 Year-End assessment on December 20-21, 2024, effective from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

**DR. LORA LANDAYAN YUSI**

Director IV

CONFORME:

Joy Villador/ Sales Manager  
PRINTED NAME/POSITION

  
SIGNATURE

DECEMBER 19, 2024  
DATE