



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION  
Regional Office III



**NOTICE TO PROCEED**

December 23, 2024

**Ms. Kelly Pitterman**  
Operations Admin  
**INFOWORX, INC.**  
Mac Arthur Hi Way Cor. Sto. Cristo, 2009 Angeles City, Pampanga

Dear Ms. Pitterman:

Notice is hereby given to **INFOWORX, INC.** for the "Procurement of (1) Laptop (2) Multifunctional Printer (2) Portable External Hard Drive to be utilized for the deliverable of the internationalization Focal Person and the general operations of CHED Regional Office III" effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

  
**DR. LORA LANDAYAN YUSI**  
Director IV

CONFORME:

KELLY PITTERMAN / OPERATIONS ADMIN  
PRINTED NAME/POSITION

  
SIGNATURE

DEC. 23 2024  
DATE