



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION  
Regional Office III



NOTICE TO PROCEED

February 11, 2025

**MS. JOY VILLADOR**

Banquet Sales Account Manager

**Best Western Plus Metro Clark**

Savers Mall, MacArthur HiWay, Balibago, Angeles City

Dear Ms. Villador:

Notice is hereby given to **Best Western Plus Metro Clark** procurement of the meals, venue and accommodation for the conduct of "**Orientation on the Implementation of the Free Higher Education Automated Billing System**" on February 17-19, 2025 effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

**DR. LORA LANDAYAN YUSI**

Director IV

CONFORME:

Joy Villador/Sales Account  
PRINTED NAME/POSITION

\_\_\_\_\_  
SIGNATURE

February 11, 2025  
DATE