



COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE III



CHEDRO-III MEMORANDUM

No. 633, series of 2025

RELEASED
MAR 6 2025
CHEDRO III

For : ALL PRESIDENTS/HEADS/OFFICERS-IN-CHARGE OF HIGHER EDUCATION INSTITUTIONS (HEIs) IN REGION III

Subject : ORIENTATION ON APPLICATIONS FOR TUITION AND OTHER SCHOOL FEES INCREASE FOR ACADEMIC YEAR 2025-2026

Date : 04 March 2025

Pursuant to the pertinent provisions of Republic Act 7722, otherwise known as the "Higher Education Act of 1994", and in reference to CMO No. 03, series of 2012, with the subject "Enhanced Policies, Guidelines and Procedures Governing Increases in Tuition and Other School Fees, Introduction of New Fees, and for other Purposes", this Office informs all higher education institutions with intent to increase tuition and other school fees for a meeting on **Tuesday, March 25, 2025, from 8:00 AM - 12:00 PM**, venue of which is to be announced later.

The said meeting aims to:

1. Discuss the requirements for tuition and other school fees increase;
2. Present the timeline for application process;
3. Orient participants on the use of templates; and
4. Solicit issues and concerns on tuition and other school fee increase.

Relative to this, all concerned Presidents/Heads/Officers-in-Charge of PHEIs in the region are enjoined to send their focal persons in charge of the application for TOSFI for AY 2025-2026 in the said meeting. **Only the two (2) identified participants** will be accommodated and are requested to **register not later than March 19, 2025** through this link or by scanning the QR code:

<https://tinyurl.com/TOSF-AY25-26>



Meals for the said activity shall be provided by the CHED Regional Office III subject to usual government accounting and auditing rules and regulations. However, travel and other incidental expenses of the participants shall be arranged and charged to the local funds of the sending institution.

Should there be any queries, the concerned staff may directly coordinate with Ms. Maricris Z. David (mdavid@ched.gov.ph), Education Program Specialist II, at telephone number (045)-402-66-59.

For everyone's information and usual cooperation.


DR. LORA L. YUSI
Director IV