



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
Regional Office III



NOTICE TO PROCEED

March 21, 2025

MS. MA. RITA TERESITA S. JINGCO

Vice President Corporate Account

OTEL WALL STREET CORPORATION (GREENE MANOR HOTEL)

2/F Skye Plaza Bldg., San Agustin,
San Fernando Pampanga

Dear Ms. Jingco:

Notice is hereby given to **Otel Wall Street Corporation (Greene Manor Hotel)** procurement of the venue, meals and accommodation for the conduct of orientation on Expanded Tertiary Education Equivalency and Accreditation Program (ETEEAP) on March 26, 2025 effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

DR. LORA LANDAYAN YUSI

Director IV

CONFORME:

PRINTED NAME/POSITION

SIGNATURE

03/21/2025
DATE