



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION  
Regional Office III



**NOTICE TO PROCEED**

May 26, 2024

**Ms. Jackylou Flores**  
Sales Associate  
Xaviery Computer Center,  
Plaza Cristina Bldg., JASA, Dolores, City of San Fernando, Pampanga

**Dear Ms. Flores,**

Notice is hereby given to **Xaviery Computer Center**, for the "Procurement to be utilized to upgrade the existing equipment of the Records Unit (in lieu of the digitization initiatives of CHED through the implementation of CHED One-Touch), Accounting & Cash Units; To replace the unserviceable printers used in the Cash & CAV Units effectively from receipt of this Notice.

From the receipt of this notice, you are fully responsible to perform the services under the terms and conditions specified in the Purchase Order and in accordance with the implementing schedule mutually agreed upon thereof.

Please acknowledge receipt and acceptance of this notice by signing the space provided below.

Very truly yours,

  
**DR. LORA LANDAYAN YUSI**  
Director IV

CONFORME:

JACKYLOU FLORES / Supervisor  
PRINTED NAME/POSITION

  
SIGNATURE

5/26/2025  
DATE